

**TOWNSHIP OF WYCKOFF
WYCKOFF HISTORIC PRESERVATION MEETING
SECOND FLOOR WEST WING CONFERENCE ROOM
TUESDAY, JANUARY 7, 2020 – 7:00 P.M.**

Township Committee Member Rudolf E. Boonstra called the meeting to order at 7:00pm in the West Wing Conference

Historic Preservation Commission Secretary, Robert J. Shannon, Jr., read the Open Public Meetings Act statement: "This special Open Public Meeting of the Wyckoff Historic Preservation Commission is now in session.

A 48 hour notice of this meeting was sent to The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff on December 12, 2019. A copy of said notice was posted on the Bulletin Board in Memorial Town Hall and a copy has been filed with the Municipal Clerk,

Present: Committeepersons Rudolf E. Boonstra, Elizabeth J. Fischer; Commission Members: Steven T. Zmuda, Richard F. Lynch, Beth Van Emburgh, Douglas B. Swenson, Patricia Constance, Sarah E. Caprio, Curtis W. Bajak, Joseph M. Cestaro and Joseph Haftek

Absent: none

Staff Present: Robert J. Shannon, Jr., Historical Preservation Commission Secretary/Township Administrator/Deputy Municipal Clerk

1. Mr. Boonstra and Mrs. Fischer welcomed all to the second meeting of the Wyckoff Historic Preservation Commission.
2. Robert Shannon, Township Administrator, who is also serving as the Deputy Municipal Clerk, administered the Oath of Office to two members.
3. Motion by Mr. Bajak to nominate Douglas Swenson as Chairperson and Sarah Caprio as Vice Chairperson. Seconded from Ms. Van Emburgh. All voting in favor.
4. Douglas Swenson reported that he contacted a member of the Ridgewood Historic Preservation Commission. They use the following criteria for identification of historic sites, buildings, structures, streetscapes and districts dating from the 18th century to the current time:
 - a. Important to the general development of the area and the unique cultural heritage of the community.
 - b. Significant examples of an architectural style or period.
 - c. Representative examples of vernacular architecture of the area.
 - d. Association with important persons or groups, with a social or political movement, or with an historical event.
 - e. Significant example of structural or engineering techniques
 - f. Significant in their setting, such as landscaping, planning or other aspects of the environment, either natural or manmade

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- g. Constitute a cohesive grouping of sites which meet one or more of the above criteria, so as to justify a historic district, or thematic grouping of sites.

Commission members discussed criteria including criteria which would include Wyckoff's agrarian history as evident from the former Grange structure to older barns. Commission members were asked to review the above sample criteria, perform their own independent research, and at the next meeting the Commission will discuss considering criteria.

The Wyckoff Tax Assessor and Elaine Gold from the Bergen County Historic Preservation Program will be invited to speak at the next meeting regarding suggested criteria and any recommendations they would offer the Commission relative to historical preservation in Wyckoff.

- 5. Douglas Swenson requested that the historic surveys Richard Lynch obtained from Ms. Gold be provided to Commission members.
- 6. The Commission discussed properties that each Commission member observed from sections of Wyckoff.
It was requested that any observations shall be provided to the Chair and he will assemble an advisory, consultative or deliberative draft for review.
- 7. Suggestions to inform the community of the Commissions efforts from the use of social media to gauging interest for a local magazine article were suggested.
- 8. Various members indicated they would research topics such as "Certified Local Government" for the purpose of obtaining grants, a list of resources for owners of historic homes and websites with relevant historic resources.
- 9. Mr. Bajak indicated that insurance maps were widely used and they can be helpful. The Library Director and Tax Assessor will be asked for assistance in locating such maps.
- 10. The Commission decided to meet on Tuesday, February 11, 2020 at 7:30pm in the West Wing Conference Room

The Historical Preservation Commission Meeting adjourned at 9:00 p.m.

Robert J. Shannon, Jr.
Township Administrator/Deputy Municipal Clerk
Historic Preservation Commission Secretary