

**TOWNSHIP OF WYCKOFF
WORK SESSION MEETING
MONDAY, DECEMBER 3, 2007**

Mayor David N. Connolly opened the Work Session Meeting at 7:30 p.m. in the second floor west wing conference room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This regular Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, *The Record*, *The Ridgewood News* and the *North Jersey Herald and News* – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor David N. Connolly, Committeemen Harold Galenkamp, Joseph B. Fiorenzo, Henry J. McNamara and Richard C. Alnor

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Connolly opened the meeting for the ten (10) minute public comment period with a motion from Committeeman Galenkamp, seconded by Committeeman Alnor.

There was no public comment.

Committeeman Alnor motioned to close the public comment period, seconded by Committeeman Galenkamp with an affirmative voice vote.

Mayor Connolly indicated the Finance Committee was reviewing and signing vouchers and asked for Township Committee reports.

Township Committee Reports:

1. Committeeman Fiorenzo advised that on Monday, November 26, 2007 the Township and the PBA met with an arbitrator regarding a sick leave grievance. A recommendation is provided to approve an agreement in principle regarding the sick leave grievance. The PBA will accept the Township's existing calculation for sick time usage with a provision for catastrophic illness. Committeeman Fiorenzo motioned to approve the agreement in principle subject to the Labor Attorney's memorialization, seconded by Committeeman Galenkamp with an affirmative voice vote.
2. Mayor Connolly congratulated Committeeman McNamara for receiving the Elected Officials Award. Mr. McNamara, who is retiring from the Township Committee on December 31, 2007 after fifteen (15) years of elected service to the community, thanked the governing body for their long time dedication and commitment to the Township of Wyckoff.

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3. Committeeman Galenkamp reported that on Sunday, December 2, 2007 the municipality experienced their first snow event. Approximately one (1) inch of snow fell which covered the roadways, lawns and the leaves. The DPW salted the roads during the early morning and late evening hours and continued collecting leaves in District 7 on Monday morning.
4. Committeeman Fiorenzo reported the next meeting with the Township and the PBA concerning labor negotiations is scheduled for Friday, December 7, 2007.
5. Committeeman Alnor reported that in the year 2006 the fire department responded to 503 calls for assistance. As of yesterday, the fire department has responded to 536 calls for assistance with one (1) month remaining in the year. On Saturday, December 1, 2007 a fire call at the old IBM building in Franklin Lakes adjacent to Wyckoff required a mutual aid response from the Wyckoff Fire Department while the fire department was conducting their Annual Christmas Party for their children. The members of the fire department spent two (2) hours during that party assisting Franklin Lakes at the fire scene. Additionally, the Wyckoff Volunteer Ambulance Corp. is projected to complete the year with approximately 1,000 calls for assistance.
6. Committeeman Alnor reported that Fire Chief Murphy advised he expects four (4) new volunteer firefighters will attend the December 18, 2007 Public Business Meeting to administer the Oath of Office.

Township Attorney Report:

1. Mr. Landel indicated that on the 8:00 P.M. Agenda this evening are two (2) ordinance amendments which amend Section 177 of the Code of the Township of Wyckoff, Traffic Code. These ordinances memorialize traffic prohibitions previously approved by the Wyckoff Planning Board on specific site plans for business properties.
2. New information has been provided by the Building Department concerning a floor area ratio and Mr. Landel plans to review this with the Building Department in the near future.

Review of the 8:00 p.m. Agenda:

1. The Administrator advised that the Agenda is presented with one (1) change. The request for a Closed Session has been removed for this evening.
2. Two (2) resolutions authorize the Municipal Clerk to participate in an Interlocal Services Agreement or Shared Service Grant with Bergen County specifically, a grant program entitled "Public Archives and Records Infrastructure Support" (PARIS) Grant Program. This grant program assists with records management, preservation and storage needs for county and municipal governments.

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Policy Action Items:

1. The Administrator reported that on Tuesday, December 11, 2007 in the Municipal Court Room at 7:30 p.m. the Township Committee will present the Ramapo High School Boys Varsity Soccer State Championship Team with proclamations and congratulations on their winning season.
2. The Administrator reported he received a request from the Payroll Control Clerk to release the payroll check for December 28, 2007 on Friday, December 21, 2007. The Township Committee agreed.
3. The Administrator advised that another unfunded federal mandate was received requiring the municipality to have its' vehicles with diesel engines tested and certified for various environmental compliance. The Township is participating with another municipality as a joint service to have a vendor travel to the Wyckoff DPW site to test the vehicles. The DPW Manager considers this arrangement less expensive than the time to drive each truck during the busy leaf collection season to an offsite location. The Township Committee asked various questions concerning the cost and mandate compliance. The Administrator will reply to the governing body with the answers to these questions.
4. A report was received from the Recreation Director regarding background checks for Township volunteer sport coaches. The Township Committee discussed whether there is a need to perform these background checks on coaches. The Parks and Recreation Advisory Board has recommended background checks because over the years many new families have moved to Wyckoff and there is no coaching experience with new coaches. The Township Committee discussed various cost options and determined it would be unfair to expect a resident who is volunteering his time to coach to pay for the background check. After further discussion, the Township Committee requested additional information and will reconsider this report. However, a consensus appeared to exist to move forward with background checks for volunteer sport coaches.
5. The Administrator reported that on Monday, November 26, 2007 he attended the Northwest Bergen County Open Space Committee for the Open Space Grant component to rehabilitate and improve recreational facilities. The Township was the only municipality in Northwest Bergen County to submit two (2) grant applications. The grant application for an artificial turf sports field was not approved by the regional committee because the cost was approximately one-third of the allotment of funds for the entire region. But the second grant application to improve the Pulis Avenue Soccer Facility and Memorial Field was recommended for funding in 2008.

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6. In the packet was a letter from the New Jersey Department of Fish and Wildlife stating that they will no longer provide fish nor educational materials for the Township's Annual Fishing Derby at Zabriskie Pond due to State funding cutbacks. The Environmental Commission chair requested the State stock Zabriskie Pond before the end of the year and reconsider their decision not to stock ponds for fishing derby events.
7. Mayor Connolly requested a letter be prepared to communicate the Township's support of legislation A-4453 which would allow an adjustment to the tax levy cap calculations for local library funding. (When the new municipal tax levy was imposed as part of the Governor's property tax legislation earlier this year, mandated municipal library costs were included in the 4% tax levy cap. In previous years the State mandated library appropriation has been around 12%, exceeding the tax levy cap and the 3.5% budgetary appropriation cap.)

The Work Session Meeting adjourned at 7:58 p.m.

David N. Connolly
Mayor

Joyce C. Santimauro
Municipal Clerk