

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR MEETING
MUNICIPAL COURT ROOM
TUESDAY, NOVEMBER 5, 2007**

Deputy Mayor Richard C. Alnor called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 p.m.

Reverend Michael Avila gave the Invocation.

Clerk Santimauro read the "Open Public Meetings Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff."

She noted those present: Committeemen Galenkamp, McNamara, Fiorenzo, and Deputy Mayor Alnor.

Also Present: Township Administrator Robert J. Shannon, Jr., Municipal Clerk Joyce C. Santimauro and Township Attorney Robert Landel.

Absent: Mayor Connolly.

APPROVAL OF MINUTES

Approval of the following Township Committee minutes:

Township Committee Public Meeting and Work Session Meeting from October 16, 2007.

MOTION : Galenkamp **SECOND:** Fiorenzo
GALENKAMP Yes **ALNOR** Yes **MC NAMARA** Absent
FIorenzo Yes **CONNOLLY** Absent

Deputy Mayor Alnor stated the Municipal Clerk will administer the Oath of Office to new members of the Wyckoff Volunteer Fire Department. He stated he always enjoyed having the Fire Department come in and noted that a few months ago the Township began swearing in the volunteer firefighters individually. He was proud this evening there were five new firefighters being sworn in this, the 100th year celebration of the Wyckoff Volunteer Fire Department.

Ken Dyer and his family were asked to come up to be sworn in. Deputy Mayor Alnor noted Ken Dyer had lived in Hawthorne for the past twenty five years and was a Town Hall employee. It was his employment that made him eligible to join the Wyckoff Volunteer Fire Department. His wife, Sue, was with him along with his daughter, Amy Brooks, from North Haledon and son, Michael, from Milford, Pennsylvania. Mr. Dyer was then sworn in as fire policeman and congratulated.

Jim Abma was then called up to be sworn in. Deputy Mayor Alnor stated that Mr. Abma was a life-long resident of Wyckoff, a fourth generation Abma, and a fourth generation farmer. His mother, Pam Abma, is the ex-captain of the Wyckoff Ambulance Corps. Along with his parents, his grandparents were present. Mr. Abma was then sworn in as a volunteer firefighter and congratulated.

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Andrew Bone was called up to be sworn in. Deputy Mayor Alnor stated that Mr. Bone had lived in Wyckoff for one year and was a project manager for Stryker Orthopedics. His hometown was Eugene, Oregon. Mr. Bone is a graduate of the United States Naval Academy. He had been a member of the Marine Corps and served two terms in Iraq, with one a follow up providing humanitarian assistance. His wife, Jen, also attended the United States Naval Academy and was also in the Marine Corps. Both Mr. and Mrs. Bone attained the rank of Captain. His daughter, Ainsley, was also present. Mr. Bone was then sworn in as a volunteer firefighter and congratulated.

Ed Reiper was than called up to be sworn in. Mr. Reiper, his wife, and two daughters have lived in Wyckoff for one and one-half years. Mr. Reiper was an eleven year member of the Bogota Volunteer Fire Department and a member of the Bogota Zoning and Planning Boards before moving to Wyckoff. Mr. Reiper was sworn in and congratulated.

Mr. Peter Saliu was called up to be sworn in. He has lived in Wyckoff for one and one half years with his wife. He has two daughters, one of whom lives in Wyckoff. He has four grandchildren. Mr. Saliu was with the New York City Fire Department for twenty two years. Mr. Saliu was sworn in and congratulated.

A group photo of the inductees was taken.

MEETING OPEN FOR PUBLIC COMMENT

The Township Committee voted unanimously to open the public portion of the meeting.

No one came forward.

The Township Committee voted unanimously to close the public portion of the meeting.

Committeeman Fiorenzo stated he had one item he would like to place on the record. Every year the New Jersey League of Municipalities together with Rutgers University undertake an open competition for the 566 municipalities in New Jersey for the purpose of determining the best overall public information system in place by any municipality. Wyckoff has always participated in this competition. He was please to announce this evening that the Township of Wyckoff had been awarded "Best Overall" for public information provided to residents. Among other things, the judging was based on content, clarity, utility, and appearance. This included the website, calendar and all forms of communications with residents. Mr. Fiorenzo said this was a clear reflection of the outstanding job the staff and township does in affording residents open access to information. The Township had now been recognized as such by the foremost objective third party in the state of New Jersey with regard to these issues. He wanted to congratulate Mr. Shannon, the entire staff, the team that worked on the website and all of our public information systems for a job well done. He said this was a clear reflection on what the Township and staff does in affording our residents with open access to information. He congratulated Mr. Shannon, the entire staff, the team who worked on the web site, all of the public information systems and please pass on to them congratulations for a job well done which has made us proud. He said the residents of the community greatly appreciate what Mr. Shannon and the staff had done. He noted this was the eleventh time Wyckoff had received

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such an award and again expressed his congratulations for a job well done. Mr. Shannon thanked Mr. Fiorenzo for his comments on behalf of himself and the municipal staff.

CONSENT AGENDA

The Municipal Clerk read the following into the record: "All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately."

I Resolutions (Adoption of the following):

#07-235 Payment of Bills

WHEREAS, the two Committeemen acting as the Finance Committee have approved and signed vouchers, also recommending payment; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the proper officers of the Township be, and they are hereby authorized and directed to draw checks against the funds of the Township of Wyckoff in payment of such vouchers covered by checks no. 64342 - 64446 Payroll A/C, and checks no. 49612 & 49771 - 50662 Claims A/C.

Listing of said checks is attached to the official minutes.

#07-236 Return of certain overpaid taxes, escrow monies, recreation fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Steve Barna, Hasco d/b/a/ Hawthorne Chevrolet, 591 Goffle Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 517/Lot 3.01 - \$572.50

William Vander Eems, 524 Hopper Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 516/Lots 49.02 & 51.01 - \$402.50

TAX REFUND:

Marcus Brody LLC, Atty at Law for Psomas & Tselepis, 5 Becker Farm Road, Roseland, New Jersey 07068 – State Court Tax Reduction – 520 Lydia Lane – Block 377.01/Lot 75 - \$3,554.20 / 526 Lydia Lane – Block 377.01/Lot 76 - \$4,617.60 – Total: \$8,171.80

RECREATION:

Stephanie Sheng, 365 Thomas Place, Wyckoff, New Jersey 07481 – Tennis Refund - \$45.00

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Karen Levy, 621 Lawlins Road, Wyckoff, New Jersey 07481 – Roller Hockey Refund - \$50.00

Carol Ann Lowell, 12 Pace Drive, Wyckoff, New Jersey 07481 – Indoor Lacrosse Refund - \$30.00

#07-237 Transfer of Funds

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of funds from November 1 through December 31, for of current years appropriations.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the transfer of the following funds is hereby authorized and directed.

From:

General Liability Ins	O/E	10,000
Health Benefits	O/E	10,000
Legal	O/E	10,000
Uniform Fire Safety	O/E	1,300
B & G	O/E	16,500
Police Vehicles	O/E	5,000
Fire Vehicles	O/E	10,000
Bd of Health	O/E	6,000
Recreation	O/E	35,000
Fire Hydrants	O/E	2,300
		106,100

To:

Park Maintenance	O/E	10,000
Elections	O/E	2,800
Police	O/E	7,500
Assessor	O/E	43,000
Electricity	O/E	10,000
Street Lighting	O/E	12,500
Telephone	O/E	10,000
Natural Gas	O/E	10,000
Condo Services	O/E	300
		106,100

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#07-238 Authorize Grant

WHEREAS, the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$3,000 to fund the following project:

Community Forestry Management Plan

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee resolves that Robert J. Shannon, Jr., Township Administrator or the successor to the office of the Township Administrator is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$3,000 and not more than \$3,000, and (c) to execute any amendments thereto which do not increase the Grantee's obligations.

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Wyckoff authorizes and hereby agrees to match 33% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property is hereby certified. 33% of the match will be \$1,500 from the budget account, Shade Tree, Other Expense in the 2007 Municipal Budget.

BE IT FURTHER RESOLVED, that the Grantee agrees to comply with all applicable federal, state and municipal laws, rules and regulations in its performance pursuant to the agreement.

#07-239 Award Contract

WHEREAS, the Township of Wyckoff maintains a fleet of DPW vehicles for all season work and snow plowing services; and,

WHEREAS, a 1989 DPW truck has reached its useful life and requires replacement; and,

WHEREAS, a legal advertisement was published in the October 19, 2007 issue of the Ridgewood News; and,

WHEREAS, on October 30, 2007 at 3:00 p.m. the following bids were publicly opened and read aloud:

<u>BIDDER</u>	<u>BID AMOUNT</u>
Deluxe International Trucks, Inc. 600 South River Street Hackensack, New Jersey 07601	\$146,458.52

WHEREAS, the DPW Manager has recommended an award of a contract to the low bidder; and

WHEREAS, the CFO has issued a certificate of available funds indicating that available funds exist in account #C-04-55-974-000 and C-04-55-920-945 for this purchase; and

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WHEREAS, the Administrator and Township Attorney have reviewed this procurement and concur with the recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a not to exceed lump sum contract of \$146,458.52 is awarded to Deluxe International Trucks, Inc., 600 South River Street, Hackensack, New Jersey 07601 for the purchase of the vehicle required by the bid specification.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN ACCOUNTS #C-04-55-974-000 AND C-04-55-920-945.

DIANA MCLEOD
CHIEF FINANCIAL OFFICER

#07-240 Approve Road Closure and Detour Plan

WHEREAS, Ridgewood Water has advised the Township of Wyckoff Police Department that they are ready to install the final phase of their water system connection with United Water and install an underground vault in the right-of-way at Franklin Avenue; and,

WHEREAS, Ridgewood Water wishes to perform this work starting on Monday, November 5, 2007 and continuing for seven (7) rain free work days; and,

WHEREAS, the Wyckoff Police Department has recommended a road closing and detour plan.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Police Department road closure and road detour plan are approved from Monday, November 5, 2007 through Friday, November 14, 2007.

#07-241 Authorize Township Engineer To Sign TWA Application For Sewer Extension

WHEREAS, NJDEP requires a resolution from a municipality to authorize TWA Sewer Extension permit application; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Township Engineer is hereby authorized to sign the TWA applications for sewer extension for the Boulder Run property.

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#07-242 Acceptance of Easement

WHEREAS, the Board of Adjustment variance approval on Block 265 Lot 41, 66 Van Schaik Lane required a deed of easement for drainage in favor of the Township of Wyckoff; and,

WHEREAS, the deed of easement was reviewed by the Township Engineer and found acceptable; and,

WHEREAS, the form of the deed easement was reviewed by the Township Attorney and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby accepts the aforementioned drainage easement on Block 265 Lot 41 in favor of the Township of Wyckoff.

BE IT FURTHER RESOLVED that the deed of easement shall accurately reflect twenty-four (24) hours a day, seven (7) days a week municipal access to the easement area, the prohibition of placing structures or planting on the easement and the fact that the Township's use of the easement area does not include cosmetic or landscaping responsibilities. The Township Engineer shall be responsible to verify these conditions and are detailed in the deed of easement.

#07-C8 Closed Session – Pending Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-6, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it is necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

PBA Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on November 5, 2007, that an Executive Session closed to the public shall be held on November 5, 2007, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists.

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II Motions

- a. Approve the request from IMX Pilates Studio for a temporary "Grand Opening" sign in accordance with municipal procedures 186-28D.
- b. Approve the NJ State Firemen's Association Membership Application of Peter Saliu into Volunteer Fire Company #2.
- c. Appoint Laura Morris to the Wyckoff Parks and Recreation Board

Following is the vote on the Consent Agenda:

MOTION: Fiorenzo **SECOND: Galenkamp
GALENKAMP Yes ALNOR Yes MC NAMARA Yes
FIorenZO Yes CONNOLLY Absent**

The meeting was adjourned at 8:20 p.m.

Richard C. Alnor
Mayor

Joyce C. Santimauro
Municipal Clerk