

**TOWNSHIP OF WYCKOFF  
SHADE TREE COMMISSION  
Meeting Minutes  
Wednesday, April 16, 2008 7:15 pm**

Shade Tree Commission Chair Donald Smith called the Shade Tree Commission Meeting to order at 7:17 pm in the small conference room on the first floor of Memorial Town Hall.

Shade Tree Secretary Elaine Booth read the Open Public Work Session statement: "This special public meeting of the Wyckoff Shade Tree Commission is now in session. A 48 hour notice was issued and has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present:

Shade Tree Commission members Donald Smith, Kevin Rooney, Scott Fisher and Mark Borst

Staff Present: Elaine Booth, Shade Tree Commission Secretary

Absent: Howard Jacobsen

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1. Old Business.
    - a. Annual 2007 contract for tree preservation has been achieved.
    - b. Update on Arbor Day. Commissioners Rooney and Borst have secured a tree donation for planting on corner of Voorhis and High Street; (same location as last year). An October Glory tree was donated by Landscape Works from Wyckoff. The Environmental Commission again will co-sponsor the Arbor Day celebration on Saturday, April 19, 2008 at 9 am with the Shade Tree Commission. Township Committee members will also be present. This year's Arbor Day theme is "Start a Family Tradition – Plant a Tree in your Yard." Tree Planting flyers will be available; detailing how to plant a tree and selecting a proper area to plant.
  2. Community Forestry Program Discussion.
    - a. Updated draft of Management Plan was received from Paul Cowie & Associates for final review prior to submitting to the State. All Shade Tree Commissioners received a copy and were reviewing it. Chairman Smith requested a response by early next week to the Secretary
    - b. Anticipate meeting with Consultant Cowie in the next 2 months.
  3. For purposes of clarity, the Shade Tree Commission will review specific developer's plans when there are trees to be planted in the right-of-way only. When necessary or requested by the Wyckoff Board of Adjustment or Planning Board, the Shade Tree Commission will review developer's landscaping plans and provide suggestions or recommendations.
  4. Commissioner Fisher advised that five (5) trees are available to be transplanted from Wyckoff's Municipal Larkin Tree Farm. Chairman Smith stated that Wyckoff Fire Company #2 property is in need of additional trees since the adjacent property owner removed a considerable amount of landscaping and foundation plantings a few years ago. Commissioners Smith, Rooney and Fisher will meet next week to determine the location at Company #2 for the five (5) trees.
  5. The meeting ended at 7:55 pm

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Elaine Booth, Secretary  
Wyckoff Shade Tree Commission