

**TOWNSHIP OF WYCKOFF
SHADE TREE COMMISSION
Meeting Minutes
Tuesday, January 8, 2008 7:30 pm**

Shade Tree Commission Chair Donald Smith called the Shade Tree Commission Meeting to order at 7:33 pm in the small conference room on the second floor of Memorial Town Hall.

Shade Tree Secretary Elaine Booth read the Open Public Work Session statement: "This regular public meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present:

Shade Tree Commission members Donald Smith, Kevin Rooney and Mark Borst

Staff Present: Elaine Booth, Shade Tree Commission Secretary

Absent: Howard Jacobsen and Scott Fisher Shade Tree Commission members

1. Old Business.
 - a. Annual contract for tree trimming was awarded on January 1, 2008 to the lowest bidder, Downes Tree Service from Hawthorne. Tree work has begun in the Township and is progressing.
2. New Business.
 - a. Brief discussion regarding April Arbor Day tree planting. Agreed that Commission members will volunteer to help plant.
 - b. Saturday, April 19, 2008 will be the designated date to plant trees.
 - c. The Environmental Commission will be invited to participate with the Shade Tree Commission planting again.
 - d. Commissioner Smith will advise Environmental Commission Chair Bigler of the tree planting.
 - e. Commission Chair Smith will obtain suitable locations for tree planting from the DPW and/or Recreation Departments.
 - f. Commissioners Borst and Rooney will seek a tree donation and report at next month's meeting.
 - g. Commission Chair Smith advised that an invitation will be extended to all residents/volunteers to participate in Arbor Day and the event is sponsored by the governing body and has been organized by the Environmental Commission and Shade Tree Commission.
3. Community Forestry Program Update.
 - a. Draft of Management Plan was sent to Paul Cowie & Associates who is reviewing the plan and processing the Township's information provided.
 - b. The Management Plan will include information from the Township Administrator and CFO. Information to be provided by the end of January.
 - c. Anticipate meeting with Mr. Cowie in the next few months.
4. Brief discussion concerning Barrister Development donation of 125 trees to the Township over the next five (5) years (25 per year) as part of the Planning Board Approving Resolution on the Deep Voll Ravine property. Determine whether 12 trees could be planted this Spring and 13 in the Fall. Scott Fisher to be consulted. Commissioners Rooney, Borst and Smith were in favor of Fall 2008 planting.
5. The meeting ended at 8:05 pm.

Elaine Booth, Secretary
Wyckoff Shade Tree Commission