

**TOWNSHIP OF WYCKOFF
SHADE TREE COMMISSION
Meeting Minutes
Wednesday, November 14, 2007 6:30 pm**

Shade Tree Commission Chair Donald Smith called the Shade Tree Commission Meeting to order at 6:35 pm in the small conference room on the second floor of Memorial Town Hall.

Shade Tree Secretary Elaine Booth read the Open Public Work Session statement: "This regular public meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, *The Record*, *The Ridgewood News* and the *North Jersey Herald News* – all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present:

Shade Tree Commission members Donald Smith, Scott Fisher, Kevin Rooney

Staff Present: Elaine Booth, Shade Tree Commission Secretary

Absent: Howard Jacobsen and Mark Borst, Shade Tree Commission members

1. Resident tree trimming/elevation/removal requests were discussed briefly.
2. Shade Tree Commissioner Scott Fisher noted for the record a letter received from resident Eric Glover of Waverly Road who complimented Elaine Booth, Shade Tree secretary for effectively managing and resolving an issue Mr. Glover experienced with Rockland Electric. Mr. Glover thanked Ms. Booth for her efforts.
3. New Business:
 - a. Annual contract for tree trimming. It was discussed to include in the Township's contract specific instructions that a Certified Tree Expert be employed by the company who is awarded the contract for the Township's tree work.
4. Community Forestry Program Update.
 - a. Draft of Management Plan was reviewed by the Commission members and will be forwarded to Paul Cowie & Associates who will provide a second draft.
 - b. Anticipate meeting with Mr. Cowie in January.
5. The meeting was adjourned at 7:55 pm.

Elaine Booth, Secretary
Wyckoff Shade Tree Commission