

**BOARD OF HEALTH MEETING
MEETING MINUTES
January 3, 2008**

Dorothy V. Fish, RN. President, called the Board of Health meeting to order at 7:30 p.m.

Members in attendance were: David Klopp, DVM; Theresa Bushman, RN; Steven Clarke, DC; Linda Brock, RN; Patricia Reineke RN; Steven Sclafani and Rudy Boonstra, Township Committee liaison

Staff in attendance: Denise Romano, Secretary

Excused: Richard Morski, MD and Angela Musella, Health Officer NBRHC

Reading of the Open Public Meetings Act Work Session statement

Denise Romano, Board of Health Secretary, read the Open Work Meetings Act statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall: a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers.

Approval of 12/6/07 minutes as corrected: Motioned Patricia Reineke; seconded Linda Brock, RN, all voting yes.

Report of the President

Ms. Fish reported the membership of the 2008 Board of Health was to remain the same as 2007. Ms. Fish stressed the importance of increasing the nursing membership in order to pursue Public Health Education as mandated by the state.

CONTRACTS 2008

BERGEN COMMUNITY HOME HEALTH

Bergen Community Health Care has been acquired by Care One and is now operating as Bergen Care Home Health (BCHH). Paula Peterson resigned from Bergen Care Home Health and Adele Alfieri will be remaining as Manager of BCHH.

BCHH submitted their contract proposal for 2008. Ms. Fish reiterated that BCHH is strong in all areas except Health Education. Many excuses have been given in the past as to why BCHH has not been able to successfully provide programs to the Board of Health's expectations. Northwest Bergen Regional Health Commission (NWRHC) also submitted a proposal for Health Education. The Board agreed BCHH would retain Health Education but be given 6 months notice that if they do not provide adequate health education within the next six months, NWRHC would assume Health Education for Wyckoff.

NORTHWEST BERGEN REGIONAL HEALTH COMMISSION

NWBRHC submitted their 2008 proposal with a 5% increase for Health Officer and Registered Environmental Health Services. When asked in December 2007, Ms. Musella said all of the municipalities in NWBRHC were going to receive a 5% increase in 2008.

Mr. Shannon, Township Administrator, responded with a memorandum inquiring why with a 3.5% expenditure limitation cap and 4% tax levy limitation cap imposed by the State of NJ, the increase would be 5%?. He also asked for suggested areas to cut to fund the contract portion over the cap. A lengthy discussion ensued.

Mr. Sclafani inquired as to an alternative to contracting with NWBRHC. The only alternative is the County. The Board recounted the terrible service the County supplied. Dr. Clarke explained to Mr. Boonstra, Township Committee liaison, the lack of commitment of the County to the Township. Ms. Fish went on to say that NWBRHC has been involved in several health related issues in Wyckoff in 2007 in addition to regular surveillance. They were the meningococcal incidents at Ramapo High School, the chicken pox outbreak at St. Elizabeths and the lice outbreaks at the elementary schools. In all incidents NWBRHC was present and performed in a professional manner.

The Board's budget is used to comply with the following state health mandates:

- 1) Health Officer
- 2) Sanitarian
- 3) Nursing, Public Health Education
- 4) Mental Health.

The Board of Health budget also provides for the Health Fair and Influenza Prevention Program.

Mr. Boonstra asked what funds were recouped from the Medicare billing in 2007. Ms. Fish said she would pursue this with Ms. Musella. The Board recommended ordering a decreased amount of influenza vaccine for 2008.

Mr. Boonstra inquired if NWBRHC would be increasing the proposal by 5% every year? Mr. Sclafani suggested Ms. Fish propose a two year contract and try to freeze the rate

Report of the Health Officer

The Board of Health reviewed and accepted the written report of the Health Officer since she was not present. The Board asked if the conditions at the Library had been corrected. Ms. Musella reported to Ms. Fish that the carpet in the Monroe Room still needed to be cleaned and once the carpet was cleaned the Library would be reinspected.

OLD BUSINESS

Order of Influenza vaccine for 2008

The quantity of vaccine will be determined at the February meeting. Dr. Klopp recommended 450-500 doses. Mr. Connolly also recommended the same quantity. The majority of the Board Members felt the quantity should be decreased to approximately 500 doses. Ms. Fish felt 600 doses may be required if the vaccine will be available to the general population of Wyckoff (excluding children). Ms. Musella had informed the Board in December that with two large US based pharmaceutical companies producing the vaccine, there should be no shortage of vaccine and if required she could purchase more for the Township.

Rabies Clinic

The rabies clinic will be held on January 12 between 1-3pm at the DPW Building on West Main St. Steven Clarke and Pat Reineke will be volunteering at the clinic. Dr. Klopp suggested the volunteers arrive at approximately 12:30.

NEW BUSINESS

An anonymous letter was received by the Health Department concerning the health conditions at a residence 832 Mountain Ave. The letter had been sent to the County Health Department. In the letter, the author, Mr. Hogan stated the Wyckoff Board of Health “wants to do nothing” about the conditions. The Board of Health has never received a complaint concerning 832 Mountain Ave. The Board of Health cannot respond to Mr. Ryan Hogan since there is no return address on the letter. The Police also investigated and did not find a Wyckoff resident by the name of Ryan Hogan.

Nominating Committee

Steven Sclafani and Trent Bushman

Motion to Adjourn: Steven Sclafani, Dr. Klopp 2nd

Adjournment: 9:25 p.m.