

**BOARD OF HEALTH MEETING  
PUBLIC WORK SESSION MEETING MINUTES  
THURSDAY, FEBRUARY 10, 2022**

Steven Clarke, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m.

Steven Clarke led the Pledge of Allegiance.

**Members in attendance:** Steven Clarke, DC, Sau Yan Yee, MD, Michael Sparozic, R.PH, Donna Garbaccio, RN, Lynne Spreen-Raffo, RN, Linda Brock, RN (remote), Casey Colaneri and Rudy Boonstra, Township Committee Liaison

**Staff in attendance:** Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Laura Folco, Chief Registered Environmental Health Specialist (REHS)

**Absent:** Devaleena Sen, R.PH

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the agenda thereof was similarly posted, filed, and mailed to said newspapers. Formal action may be taken at this meeting."

**Approval of December 9, 2021, Public Business Meeting and Public Work Session Minutes:**

The approval of the December 9, 2021, meeting minutes; motioned Donna Garbaccio, Second Lynne Spreen-Raffo; Dr. Yee and Casey Colaneri abstained.

**Report of REHS:**

Laura Folco reviewed the REHS log.

**Report of Board Members:**

None.

**Public Comment:**

None

## **New and Unfinished Business:**

### Election of President & Vice President

The nominating committee consisting of Michael Sparozic and Linda Brock nominated Steve Clarke for President and Lynne Spreen-Raffo as Vice President of the BOH for the year 2022. There was no nomination from the floor. The nominations from the floor were closed by Linda Brock. Michael Sparozic requested that the BOH secretary cast a vote in favor of each as they were running uncontested. The BOH secretary cast a vote in favor of Steve Clarke as President and Lynne Spreen-Raffo as Vice President. Note: The election of BOH officers was postponed from the January 13, 2022, meeting due to the cancellation of that meeting due to Covid-19.

### Office of Emergency Management (OEM) Guest Speaker – Sgt. Kyle Ferrara

Sgt. Kyle Ferrara is the OEM Coordinator in the Township of Wyckoff and Sgt. Brian Zivkovich is the Deputy OEM Coordinator. The role of OEM is preplanning for future events with the Emergency Planning Committee, weather related events, warming shelters, etc.

As part of the COVID-19 response Sgt. Ferrara has been stockpiling Personal Protection Equipment (PPE), N95 masks, isolation gowns, and gloves as part of the preplanning and preparation for the future emergencies for Wyckoff Police Department, Wyckoff Ambulance Corp., and Wyckoff Fire Department. Sgt. Ferrara has applied for available grants and the Township of Wyckoff was reimbursed 100% for funds spent on PPE.

The OEM has been involved with the collapse of several culverts in town.

Following winter storm Quinn, the OEM arranged for FEMA disaster recovery specialists to be in Wyckoff (44 residents from Wyckoff took advantage of this service). A grant in the amount of \$450,000 was received for Wyckoff for winter storm Quinn. Wyckoff has well trained specialists along with military vehicles which were used for mutual aid to rescue 30 people out of water in Garfield.

The OEM is involved in preparing for the Township firework display with training regarding terrorism, barriers, and setting up hard perimeters for the safety of the Wyckoff residents during the event.

Part of the emergency preparation plan is the preparing/updating of the 26 Public Health Annexes .

The OEM has created a Point of Distribution (POD) plan for the distribution of medications like Cipro for first responders. Sgt. Ferrara welcomes any suggestions from the BOH for streamlining the POD process.

The OEM is also called to reports of Hazmat incidents.

### Late BOH License Applications

The BOH agreed that payment of the late fee for the annual BOH licensing needs to be collected as per the Township of Wyckoff Ordinance.

Laura Folco responded to the complaint from Agata Bednarska regarding the drinking water. Ms. Folco stated that the resident never replied to her. Ridgewood Water has held multiple workshops with poor attendance by our residents. All questions regarding drinking water should be directed to Ridgewood Water.

### In the News

Steven Clarke reported that a new inhaled vaccine for Covid-19 will be coming out. There are reports of deer carrying the Covid virus, particularly in New York State.

Dr. Clarke reported that 80.5% of the people in the United States have received (1) dose of the Covid vaccine.

Dr. Clarke reported that February is heart healthy month.

Ms. Folco reported that the Manhattan Hallah BCDOH plans have been rejected.

### New Business

Linda Brock reported that a stress debriefing regarding the train accident along with emotional support will be held for first responders.

Dr. Clarke reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee, and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Casey Colaneri motioned to close the Public session; seconded, Donna Garbaccio; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:35 p.m.