

**BOARD OF HEALTH MEETING
PUBLIC WORK SESSION MEETING MINUTES
THURSDAY, OCTOBER 14, 2021**

Steven Clarke, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m.

Steven Clarke led the Pledge of Allegiance.

Members in attendance: Steven Clarke, DC, Sau Yan Yee, MD, Donna Garbaccio, RN, Lynne Spreen-Raffo, RN, Devaleena Sen, R.PH, and Casey Colaneri

Staff in attendance: Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Laura Folco, Chief Registered Environmental Health Specialist (REHS)

Absent: Michael Sparozic, R.PH, Linda Brock, RN, Peter Melchionne, Township Committee Liaison

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the agenda thereof was similarly posted, filed, and mailed to said newspapers. Formal action may be taken at this meeting."

Approval of June 10, 2021, Public Business Meeting and Public Work Session Minutes:

Motion: Colaneri Seconded: Sen

Approval of September 14, 2021, Public Business Meeting and Public Work Session Minutes:

Motion: Sen Seconded: Spreen-Raffo

Report of REHS:

Laura Folco reviewed the REHS log.

Report of Board Members:

None.

Public Comment:

None

New and Unfinished Business:

Dr. Clarke stated that Wyckoff Day was a success and that the turnout was awesome. The BOH distributed a wide range of health-related materials to the attendees such as bug spray, hand sanitizer and emergency preparedness information. Dr. Clarke thanked the Bergen County Department of Health for all the materials provided for the event. Members of the BOH in attendance were Steven Clarke, Lynne Spreen-Raffo and Linda Brock as well as Laura Folco.

Dr. Clarke reported that 91% of Wyckoff residents are vaccinated.

Dr. Clarke stated that Ridgewood Water recently held a virtual information session presentation on PFAS. This PowerPoint presentation is available on the Ridgewood Water website for viewing. Rich Calbi from Ridgewood Water is interested in attending next month's BOH meeting.

Laura Folco discussed the complaints regarding rats in the vicinity of Wood Street and Crescent Avenue. Ms. Folco spent time on the telephone with two residents discussing rat control measures. The following information was provided by Ms. Folco:

Rat Control Tips

Rodent control measures should include the elimination of the food, water and harborage necessary for them to carry on the breeding process.

1. Inspect your property regularly for signs of rodent activity.
2. Keep your yard free of trash, debris, high grass or accumulation of any debris. If you must store materials or equipment outside do so neatly. Organizing and/or elevating stored items helps to reduce harborage and allows you to inspect under and around them more easily.
3. Eliminate food sources. (BBQ grease, gardens, pet food, dog droppings, open garbage cans or cans without tight fitting lids or bags of garbage, bird feeders/seed or other food scraps; avoid food composting)
4. Eliminate water sources. (Dump pails, unused flowerpots, toys, or equipment in which water can accumulate. Standing water also provides a breeding area for mosquitos during the summer months).
5. Protect your home. (Close any holes you find in the foundation of your house, eliminate cavities under steps, sidewalks, or porches.)
6. It is recommended that you utilize the expertise of a certified professional pest control operator.

Ms. Spreen-Raffo discussed a new Cottage Food Operator Permit implemented by the NJ Department of Health. This permit is for a food operation in a private dwelling. Operators must check with their local municipal government regarding local ordinances and zoning requirements. Operators are required to have a Food Manager's Certification. The application fee is \$100 for two years. Any items requiring refrigeration cannot be sold with the Cottage Kitchen Permit and proper labeling is also required. Details are available on the NJDOH Cottage website (<https://www.nj.gov/health/ceohs/phfpp/retailfood/cottagefood.shtml>).

Ms. Garbaccio reported that there are few cases of COVID-19 being reported in the high schools. Ms. Garbaccio noted that a CARE Plus representative will be available in both high schools to address mental health issues.

Walgreens administered 54 flu vaccines to Township Employees and First Responders.

ORDINANCE INTRODUCTION

Consent Agenda: All matters listed below are considered by the Board of Health to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Board of Health, that item will be removed from the Consent Agenda and considered separately.

Ordinance #97 for Public Hearings/Further Consideration

Mr. Chairperson, I have Ordinances #97 for Public Hearing /Further Consideration.

Ordinance #97 – An Ordinance to Amend Chapter 214 of the Code of the Township of Wyckoff, "Subsurface Sewage Disposal Systems, Individual" Section 214-11, "Fees and Charges", to Increase Fees which is for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON Dr. Clarke: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON Donna Garbaccio: Seconded.

ROLL CALL VOTE

Motioned: Clarke Seconded: Garbaccio
Clarke: Yes Yee: Yes Garbaccio: Yes Sparozic:
Absent Spreen-Raffo: Yes Sen: Yes Melchionne:
Absent
Brock: (Alt #1) Absent Colaneri: (Alt #2) Yes

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #97, and all persons who wish to be heard, please state your name and address before making your statement.

No members of the public were present.

At the Conclusion of public comments:

COMMITTEE PERSON Dr. Clarke: I move that the Public Hearing on Ordinance #97 be closed.

COMMITTEE PERSON Donna Garbaccio: Seconded

ROLL CALL VOTE

Motioned: Clarke Seconded: Garbaccio
Clarke: Yes Yee: Yes Garbaccio: Yes Sparozic: Absent
Spreen-Raffo: Yes Sen: Yes Melchionne: Absent
Brock: (Alt #1) Absent Colaneri: (Alt #2) Yes

SECRETARY: BE IT RESOLVED, by the Board of Health of the Township of Wyckoff that Ordinance #97, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON Dr. Clarke: I move the resolution.

COMMITTEE PERSON Donna Garbaccio: Seconded.

ROLL CALL VOTE

Motioned: Clarke Seconded: Garbaccio
Clarke: Yes Yee: Yes Garbaccio: Yes Sparozic: Absent
Spreen-Raffo: Yes Sen: Yes Melchionne: Absent
Brock: (Alt #1) Absent Colaneri: (Alt #2) Yes

Dr. Clarke reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee,

and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Devaleena Sen motioned to close the Public session; seconded, Casey Colaneri; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:30 p.m.