

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SPECIAL BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024**

**TOWNSHIP OF WYCKOFF
48 HOUR NOTICE**

The purpose of this notice is to comply with the Open Public Meetings Act and advise the public that the Township Committee of the Township of Wyckoff will hold a special public meeting scheduled for Tuesday, January 16, 2024, at 5:30 pm in the second floor Court Room in Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481. The purpose of the meeting is to enable the Township Committee to immediately adopt a resolution authorizing a closed session discussion for Township Committee interviews and may take formal action on this matter only, and then adjourn. Discussion of any other matters shall not be considered.

Nancy A. Brown, RMC
Township Clerk

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SPECIAL BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SPECIAL BUSINESS MEETING
SECOND FLOOR COURT ROOM
TUESDAY, JANUARY 16, 2024 - 5:30 P.M.

1. 5:30 pm Special Meeting called to order by Mayor Peter J. Melchionne

2. Roll call of Township Committee

MADIGAN YES SHANLEY YES BOONSTRA YES
MELCHIONNE YES

3. Reading of "Special Meeting" statement by Municipal Clerk, Nancy A. Brown

4. Motion to open the Ten (10) Minute Public Comment period:

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

MOTION: SHANLEY SECOND MADIGAN
MADIGAN YES SHANLEY YES BOONSTRA YES
MELCHIONNE YES

Motion to close the Public Comment period:

MOTION: SHANLEY SECOND BOONSTRA
MADIGAN YES SHANLEY YES BOONSTRA YES
MELCHIONNE YES

5. Interviews

Conduct interviews with nominees to fill the vacancy on the Wyckoff Township Committee created by the resignation of Scott A. Fisher.

6. Motion to adopt resolution #24-C1 and enter a closed session discussion to evaluate the candidates.

MOTION: SHANLEY SECOND BOONSTRA
MADIGAN YES SHANLEY YES BOONSTRA YES
MELCHIONNE YES

7. Motion to exit closed session and re-enter the open meeting.

MOTION: BOONSTRA SECOND SHANLEY
MADIGAN YES SHANLEY YES BOONSTRA YES
MELCHIONNE YES

8. Adjourn

MOTION: SHANLEY SECOND BOONSTRA
MADIGAN YES SHANLEY YES BOONSTRA YES
MELCHIONNE YES

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SPECIAL BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024**

Special Meeting Called to Order

Mayor Peter J. Melchionne called the special meeting of the Wyckoff Township Committee to order in the Municipal Court Room at 5:33 pm.

Attendance

Township Committee Present: Mayor Peter J. Melchionne; Committee Present: Rudolf E. Boonstra, Thomas J. Madigan, and Timothy E. Shanley.

Staff Present: Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney David Becker.

Township Clerk, Nancy Brown read the Open Public Meetings Act statement:

"The notice requirements of the open public meetings act have been satisfied with respect to this meeting. Specifically, advance written notice of at least 48 hours, giving the time, date, location and to the extent known, the agenda for this meeting and whether formal action will be taken was posted in the municipal building by the township clerk's office, and sent to at least two newspapers, including the official newspaper of the township, the Ridgewood News. Notice was also posted on the township's website in accordance with the open public meetings act."

Committeeman Shanley made a motion to open the public comment period, Seconded by Mr. Madigan. All voted in favor. With an affirmative vote, the motion was approved.

Drita McNamara stepped forward to make a comment:

"Good afternoon. I just want to say Happy New Year to all. Unfortunately, I missed the January 1 annual meeting because I was sick as a dog. I've always come to that meeting, and I so appreciate what you guys do for us as a community. First, as the Republican Municipal Chair of Wyckoff, I've had several years of living in our town and volunteering. I just want to say that the process to fill a vacancy is long, with several candidates. I know this is a Special Meeting and I wanted to come and say good luck to all the candidates. I know they come one by one to be interviewed. Also, I want to reiterate that the process was long to get to this point and we did it correctly. At this point in time, it's coming back to you. We appreciate what you do every day. I just want to thank my county committee as well because they worked long hours on this. I'm also going to just say this to you, and I think I have shared this before. I love our library, because let me tell you, we had our meetings in the library, and they were wonderful to us. I cherish that about Wyckoff, as well. Thank you."

Seeing and hearing no one else, Committeeman Shanley made a motion to close the public comment period, Seconded by Mr. Madigan. All voted in favor. With an affirmative vote, the motion was approved.

Mayor Melchionne made an announcement that the meeting would now be moved to the Ladderback Conference room in order to provide a more informal environment for the conduct of interviews to fill the vacancy on the Township Committee. Those gathered in the audience and on the dais left the court room and moved over to the Ladderback conference room at 5:37 pm.

The Township Committee conducted interviews with three candidates put forward by the Wyckoff Republican Club: David Connelly, John Carolan, and Roger Lane. Each candidate was asked a series of questions by each committeeman in turn.

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SECOND FLOOR MUNICIPAL COURT ROOM
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Once the interviews had been completed, the crowd moved back into the court room with the Township Committee again seated on the dais.

Mayor Melchionne asked for a motion to adopt Resolution #24-C1 and enter a closed executive session.

Motion to enter a Closed Session Discussion in accordance with Resolution #24-C1 at 6:19 pm:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES

With an affirmative vote, the motion is approved.

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**N.J.S.A. 10:4-12b (8) – Consideration Process for Candidates
for Township Committee Vacancy**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 16, 2024 meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on January 16, 2024, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

Motion to Exit Closed Session and Re-enter the Open Special Meeting at 6:38 pm:

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES

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Motion to Adjourn:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES

Special Meeting was adjourned at 6:40pm



Peter J. Melchionne, Mayor



Nancy A. Brown, Municipal Clerk

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Peter J. Melchionne
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown
5. Roll Call of the Township Committee Members Present:

BOONSTRA YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

7. Approval of Sine Die meeting minutes from January 1, 2024 carried over from December 19, 2023, and Re-Organization Meeting Minutes from January 1, 2024.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- | | |
|---------|--|
| #24-110 | Redemption of Tax Sale Certificate #23-00003 for Block 391/Lot 14- 339 W. Stevens Avenue |
| #24-111 | Awarding Contract No. 2023-16 (Wolf) - Firefighter Medical Surveillance for Respiratory Protection and Crossing Guard Vision & Hearing Testing |

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SECOND FLOOR MUNICIPAL COURT ROOM
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- | | |
|---------|--|
| #24-112 | Authorization of Vouchers & Payment of Bills |
| #24-113 | Authorize Shared Service Agreement for Compliance with Bloodborne Pathogen Mandate |
| #24-114 | Release Escrow Funds – Block 234, Lot 6; Zabriskie House |
| #24-115 | Release Maintenance Escrow – Block 237, Lot 8 - 244 Everett Avenue |

II Ordinances – Introduction

#2002 - AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2024 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

#2003 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 15 (CLAIMS APPROVAL) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

#2004 – AN ORDINANCE AMENDING SALARY ORDINANCE #2000 AND FIXING THE RATE OF COMPENSATION OF CERTAIN PUBLIC WORKS EMPLOYEES OF THE TOWNSHIP OF WYCKOFF

III Motions

- a. Authorize the Wyckoff Education Foundation to hold their annual Back-to-School Color Run on Saturday, September 7th from 8am to 12 noon at Eisenhower Middle School and to post temporary signs promoting the event from June 3-13, 2024.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: BOONSTRA SECOND SHANLEY
 BOONSTRA YES MADIGAN YES
 SHANLEY YES MELCHIONNE YES

9. Ordinances – Public Hearing / Further Consideration:

NONE

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND SHANLEY
 BOONSTRA YES MADIGAN YES
 SHANLEY YES MELCHIONNE YES

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024 – 7:00 P.M.**

Mayor Peter J. Melchionne opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy A. Brown, Municipal Clerk read the Open Public Work Session statement: "The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting. Specifically, advance written notice of at least 48 hours, giving the time, date, location and to the extent known, the agenda for this meeting and whether formal action will be taken was posted in the Municipal Building by the Township Clerk's office, and sent to at least two newspapers, including the official newspaper of the township, the Ridgewood News, and it was also posted on the township's website in accordance with the Open Public Meetings Act."

Present: Mayor Peter J. Melchionne, Township Committee Rudolf E. Boonstra, Thomas J. Madigan, and Timothy E. Shanley

Also Present: Township Administrator Matthew A. Cavallo, Township Attorney David Becker and Nancy A. Brown, Municipal Clerk
Absent: None

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Municipal Clerk have signed any necessary documents.

Mayor Peter J. Melchionne opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Motion from Committeeman Shanley, seconded by Committeeman Fisher, all voting yes to open the ten (10) minute public comment period.

Janet Tuomey:

"I just wanted to say how sad we are to hear that your fellow committee person, Mr. Scott Fisher, had to retire. He has been established as a wonderful person and very interested in helping to resolve our issues at Spring Meadow. He was enthusiastic about it too, so we are very sorry that he had to leave the committee. We intend to send him a note to thank him for his assistance."

Seeing and hearing no one else wishing to speak, Mr. Shanley made a motion to close the public comment period, seconded by Mr. Boonstra. All voted in favor. With an affirmative vote the motion was approved.

Administrator's Review of the 8:00 p.m. Business Meeting:

Review of the January 16, 2024 Business Meeting Agenda:

1. We have just a few resolutions on tonight's 8 pm Business Meeting.
2. We have a resolution for the redemption of Tax Sale Certificate for 339 West Stevens.

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3. We are awarding a contract to Valley Medical Group tonight. It is contract number 2023-16, which is a WOLF contract. That's a contract for our WOLF Cooperative Pricing Group between Wyckoff, Oakland, and Franklin Lakes. This is for firefighter medical surveillance and respiratory protection as well as crossing guard vision and hearing testing for 2024 and 2025.
4. We have a resolution authorizing a Shared Service Agreement for the compliance with the Blood Borne Pathogens mandate with the County of Bergen.
5. We also have three ordinances for introduction tonight. The first is Ordinance #2002 which sets our 2024 sewer surcharges.
6. Ordinance #2003, which is an ordinance to amend and supplement Chapter 15 - Claims Approval of the Code of the Township of Wyckoff, and to clarify, this is to eliminate the Claimant Certification, which is the signature of the vendor on our purchase orders for most items with the exception of Professional Services, personal services, and personnel reimbursements, as permitted by a change in the New Jersey Administrative Code. These other charges still require all the signatures of the governing body, all the signatures of our department heads as well as me and the CFO, but we're trying to speed up the process of getting our vendors paid, so we no longer need to mail them a copy of the purchase order.
7. We're in the process of streamlining a lot of our finance functions and one of the things that we hopefully will be able to do by the end of this quarter is, once these purchase orders are actually cut, the vendor will be receiving them by email as their info copy since we don't have to mail them a copy for signature and they don't have to mail it back. Hopefully this will save us some postage costs as well.
8. And finally, Ordinance #2004 is an amendment to our Salary Ordinance. It fixes the rate of compensation for our part-time seasonal (winter) employees in the Public Works department. Two years ago, when I got here, we used to contract with some independent contractors to drive our trucks to clear the roads. After speaking with our insurance company, for liability purposes, we decided to bring them in as employees so that they're covered under our insurance. We just needed to set their salaries so that we can pay them since we've had several snow and ice storms so far this season.
9. We have one motion for approval to be read during the business meeting.

Administrator's Report:

Just a couple updates.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024 – 7:00 P.M.**

1. As I mentioned DPW has been out busy the last two weeks with snow and rain thanks to Joe Vander Platt and his crew and his staff for their efforts.
2. This is the last week for Christmas tree pickup. If they weren't out on Monday, you may have missed the opportunity to have your tree picked up by the DPW for recycling. But, if you give Heidi a call in Public Works, they may still be able to help you out.
3. Ridgewood Water did have a water main break on Thursday at the corner of Radcliffe Street and Colgate Avenue. They were able to fix it "under pressure" resulting in no service interruption.
4. The Ridgewood Water Ames water main project will begin either on the 29th of January or the 5th of February, depending on material availability. An "on or about" sign should be going up in the area of Hartung Drive this week - if it isn't already posted.
5. Township Engineer, Mark Di Gennaro, Public Works Director, Joe Vander Plaat, and Sgt. Brian Zivkovich all participated in a pre-construction meeting with the contractor for the project on Grandview Avenue.
6. The State came out with two new grants these past two weeks. The first one is a renewal of the spotted lantern fly grant. We'll be submitting an application for that grant with a resolution for approval at our next meeting.
7. The fiscal year 2024 Recreation Improvement grant by the Division of Local Government Services guidelines were released. We're currently working with our Recreation Director and with Public Works to come up with ideas for submission. That application is due on the 27th so I would expect that resolution at our 2nd meeting next month on the 20th of February.
8. The 3rd grant application we're working on is for the Volunteer Fire Department. We are looking to apply again for an American Assistance for Firefighter's grant. We did hear back from FEMA today with some feedback as to our previous application. I don't know if we're going to be able to overcome some of the hurdles as to the scoring which eliminated us in the initial round, but we will be looking at those issues. That grant is due in April.
9. Now that we are in our third year of our shared service agreement with Glen Rock for the provision of Municipal Court staffing and administration, we will be having our required quarterly meeting in the next couple of weeks with the Administrator of Glen Rock. This is a perfect opportunity for us to open a dialogue with them, especially since we have a new Judge. The Administrator from Glen Rock will be involved and one of our options in our current agreement is that during the third year of the agreement, the Township of Wyckoff can avail herself of a two-year extension of the agreement. We'll be having open discussions and seeing if we can extend our contract for two more years. Alternatively, we will negotiate a new contract.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024 – 7:00 P.M.**

10. I want to congratulate Chief Dave Murphy on his upcoming installation as President of the Bergen County Police Chiefs Association, and I look forward to celebrating with him next week.
11. And then finally, I just want to congratulate Allison Dansen, the new Captain of the Ambulance Corps. All of her officers were installed about 10 days ago. Congratulations also to the membership and the police officers who were recognized for their heroic and meritorious actions. Specifically, for CPR saves during 2023.

Township Committee Reports:

Timothy Shanley:

- A. I attended the Ambulance Corps dinner where they installed their officers and their new Captain at The Brownstone. I want to congratulate the new Captain and wish her well.
- B. I also attended the Fire Department's monthly meeting and I visited each of the Fire Houses with their Battalion Chiefs and with the Department Chief. It was a pleasure being there and introducing myself as a 2024 Fire Commissioner.
- C. The Ramapo Indian Hills Board had their reorganization meeting and they appointed Kim Ansh as the 2024 Chair and the 2024 Vice Chair is Marianna Emmolo from Wyckoff. The Board has hired a search firm for the new Superintendent.

Rudy Boonstra

- A. I attended the Planning Board meeting last week. We welcomed a new member, Rob Kaufman. There was a single item on the agenda. It was an application from Hartger's Jewelers & Watch store to do an interior renovation. They are making changes to the second floor of the building and improving ADA access. Their application was approved.
- B. I also attended a Northwest Bergen sewer meeting with Tom Madigan, Mark Di Gennaro and Matthew Cavallo. This meeting was to discuss the Hartung Drive sewer project. I think we made some progress. There is going to be a lot of work to do on this project.
- C. The Historic Preservation Commission canceled their meeting due to bad weather.
- D. The Board of Health meeting is this Thursday which was rescheduled from last Thursday.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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Thomas Madigan:

- A. Before I start my report, I just want to recognize Mrs. Tuomey and Mrs. Carbone who are here tonight having braved the storm to attend our meeting.
- B. I attended the Recreation Advisory Board meeting last night. We had a very positive meeting with full attendance of all members with the exception of Jeff Eishen. We are all saddened by his loss. We had good discussions last night on a myriad of topics, including a commitment to meet in February to discuss some goals and objectives for this year.
- C. The Finance Committee has a meeting planned for this Friday. I look forward to meeting with the team and going over some of the initial budgetary issues of 2024.
- D. I was at the Chamber of Commerce meeting this morning at Blue Moon at which Mayor Pete Melchionne was the guest speaker. He addressed the Chamber membership, and the meeting was well attended despite the snowy weather. Rudy Boonstra and our Administrator, Matthew Cavallo, were also in attendance. The Chamber thanked Howie Felixbrod for his long service as the President of the Chamber.
- E. I want to publicly congratulate Dave Murphy as he takes the helm as President of the Bergen County Police Chiefs Association. I look forward to the celebration on the 26th of this month.

Mayor Peter Melchionne:

- A. I attended the Ambulance Corps installation dinner. It was a great dinner and I just want to echo what Matt said and congratulate the new officers and Captain Allison Dansen.
- B. I attended the M&T ribbon cutting the other day for their renovations of their new interior space. It came out great!
- C. I also attended the Planning Board meeting with Rudy.
- D. As Tom mentioned earlier, I spoke this morning at the Chamber of Commerce. It was a great turnout despite the snow. I want to congratulate Kelly Tanis as the new President of the Chamber of Commerce.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024 – 7:00 P.M.

Rudy Boonstra:

- A. I'd just like to circle back. I was out early this morning as I always do on Mondays, and I want to thank our DPW. They were out early. They did a great job this morning. I also want to thank, surprisingly enough, the Bergen County DPW. The County roads were in very good shape even very early this morning. Everyone did a very good job and of course our police force is always out here patrolling, and I want to thank them as well.
- B. And I also want to reiterate my congratulations to Dave Murphy, because he makes Wyckoff proud. He's the new President of the Bergen County Police Chiefs Association, which is great.

Mayor Pete Melchionne:

- A. The DPW did a great job on this storm. It was a tough storm. When the precipitation changes from snow to rain, to sleet and freezing over it is a big job keeping up with salting the roads and all the different weather that is out there. Wyckoff was in great shape and when I drove through some other towns, they weren't as great. So, we have a great DPW!
- B. Before we get to the report of our Township Attorney, Janet Tuomey just reminded me about something else. Scott Fisher was on the subcommittee for the sidewalk near Spring Meadow. The subcommittee was looking into different options.
- I know Rudy was on that subcommittee. I was wondering, if Tom, if you would be willing to step in. I think Scott probably knew the most about the situation, Rudy second and you third as far as knowledge about that subject. Everyone's going to keep pressing forward on it.

Township Attorney Report:

1. No Report.

Mayor Melchionne asked for a motion to close the Work Session:

Mr. Shanley made a motion to close the Work Session, seconded by Mr. Boonstra. All voted in favor.

With an affirmative vote, the motion was approved.

Adjourn the Open Work Session Meeting at 7:36 p.m.



Peter J. Melchionne
Mayor



Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024**

Meeting Called to Order

Mayor Peter J. Melchionne called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Peter J. Melchionne.

Invocation

The Invocation was offered by Committeeman Rudolf E. Boonstra.

RE: Township Committee Meeting of Tuesday, January 16, 2024, 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, January 16, 2024 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, January 12, 2024. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, January 12, 2024, by 4:30 pm.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Attendance

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 16, 2024**

Attendance

Township Committee Present: Mayor Peter J. Melchionne; Committee Present: Rudolf E. Boonstra, Thomas J. Madigan, and Timothy E. Shanley.

Staff Present: Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney David Becker.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Boonstra. All voted in favor.

Mrs. Tuomey

Mrs. Tuomey thanked Matthew Cavallo, Township Administrator for his coordination to have the Shade Tree Commissioner reach out to her and a fellow resident of Spring Meadow regarding their concerns about the Spotted Lantern Flies. Great lengths of conversation took place regarding suggestions on how to keep the vegetation of Spring Meadow beautiful and not have the Spotted Lantern Flies destroy it.

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Boonstra. All voted in favor.

With an affirmative vote, the motion is approved.

Approval of Sine Die meeting minutes from January 1, 2024 carried over from December 19, 2023, and Re-Organization Meeting Minutes from January 1, 2024.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote, the motion is approved.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#24-110 Redemption of Tax Sale Certificate #23-00003 for Block 391/Lot 14 – 339 W. Stevens Avenue

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2022 on Block 291/Lot14, also known as 339 W Stevens Ave, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$65,205.84, and;

WHEREAS, on the 30th day of November 2023, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" hereinafter referred to as a Tax Sale Certificate #23-00003 on the above-described property in the amount above-recited; and,

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WHEREAS, said Tax Sale Certificate was purchased by Clemente Enterprises, P.O. Box 141, Wyckoff, NJ 07481; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate #23-00003 for redemption and make refund in the amount of \$65,205.84 being lien amount of \$4,445.13, subsequent taxes, and interest in the amount of \$18,748.71, premium in the amount of \$42,000 and recording fees in the amount of \$12.00 to Clemente Enterprises, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

#24-111 Awarding Contract No. 2023-16 (Wolf) – Firefighter Medical Surveillance for Respiratory Protection and Crossing Guard Vision and Hearing Testing

RESOLUTION AWARDING CONTRACT No. 2023-16 (WOLF) - FIREFIGHTER MEDICAL SURVEILLANCE FOR RESPIRATORY PROTECTION AND CROSSING GUARD VISION & HEARING TESTING

WHEREAS, the Township of Wyckoff, is the lead agency for the Wyckoff, Oakland, Franklin Lakes Cooperative Purchase Group (Identification No. 176-WCGPJ), authorized to competitively procure goods and services for the Township of Wyckoff and the Borough of Oakland and the Borough of Franklin Lakes; and,

WHEREAS, a legal advertisement inviting sealed proposals for CONTRACT No. 2023-16 (WOLF) - FIREFIGHTER MEDICAL SURVEILLANCE FOR RESPIRATORY PROTECTION AND CROSSING GUARD VISION & HEARING TESTING was duly published in the December 1, 2023 edition of the Ridgewood News, the official newspaper of the Township of Wyckoff; and,

WHEREAS, on December 13, 2023, at 11:00 a.m., the Township received one (1) sealed bid, publicly opened, and its contents were read aloud, including the bidder and their respective prices; and,

WHEREAS, the Township Administrator/Qualified Purchasing Agent recommends the contract be awarded to the lowest responsive and responsible bidder, namely Valley Health System, Inc., located at 1400 Mac Arthur Boulevard, Mahwah, New Jersey 07430; and,

WHEREAS, the Township Attorney has reviewed this procurement and concurs with the award recommendation; and,

WHEREAS, this contract is set for a term of two (2) years, commencing on January 1, 2024, and concluding on December 31, 2025; and,

WHEREAS, in compliance with the New Jersey Local Budget Law and the associated Rules, it is acknowledged that no certification of the availability of funds is provided with this resolution, pursuant to *N.J.A.C. 5:30-5.5(b)*. This is due to the nature of the contract, which allows for the provision of goods or services upon request, and the local units are not obligated to order, accept, or pay for said goods or services unless and until they are ordered. In such cases, no amount shall be encumbered until the goods or services are ordered, as per the terms of this open-ended contract.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, acting as the lead agency for the

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Wyckoff/Oakland/Franklin Lakes Cooperative Pricing System that CONTRACT No. 2023-16 (WOLF) is hereby awarded to Valley Health System, Inc., 1400 Mac Arthur Boulevard, Mahwah, New Jersey 07430 the lowest responsive and responsible bidder for FIREFIGHTER MEDICAL SURVEILLANCE FOR RESPIRATORY PROTECTION AND CROSSING GUARD VISION & HEARING TESTING in full compliance with the specifications as follows:

<u>Line Item</u>	<u>Description</u>	<u>Unit Price per Examination</u> <u>1/1/2024-12/31/2024</u>	<u>Unit Price per Examination</u> <u>1/1/2025-12/31/2025</u>
1	Baseline respirator certification medical examination per firefighter in accordance with specifications.	\$255	\$255
2	Annual and periodic recertification medical examination per firefighter in accordance with specifications.	\$130	\$130
3	Periodic medical examination per firefighter in accordance with specifications.	\$250	\$250
4	Cardiac stress test per firefighter in accordance with specifications.	NO BID	NO BID
5	Federal Motor Carrier Act d.o.t physical for CDL renewal.	\$45	\$45
6	Prostate screening (PSA) test per firefighter in accordance with specifications.	\$40	\$40
7	Vision and hearing testing and physical examination per school crossing guards in accordance with specifications.	\$135	\$135

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to execute the contract for services.

BE IT FURTHER RESOLVED that the Municipal Clerk shall forward this resolution to the Cooperative Pricing System member's administrators to permit each member municipality to contract directly with the successful bidder in accordance with the specifications

#24-112 Authorization of Vouchers & Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

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WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized, and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks as follows: Payroll A/C, Direct Deposit Voucher nos., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., & Claims check nos., and Trs. Dog Trust -.

#24-113 Authorize Share Service Agreement for Compliance with Bloodborne Pathogen Mandate

WHEREAS, the Township of Wyckoff is required to comply with the unfunded mandate for bloodborne pathogen training and record keeping; and,

WHEREAS, Bergen County provides a bloodborne pathogen compliance program; and,

WHEREAS, the Township Committee desires to contract with Bergen County for this mandate compliance; and,

WHEREAS, the contract with Bergen County requires the municipality to pay \$25.00 per each trained employee for bloodborne pathogen training services and administrative costs; and,

WHEREAS, in accordance with NJSA 40A:11-15 this contract award is subject to the availability and appropriation of sufficient funds in 2024 & 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a two (2) year contract with Bergen County is authorized for Bergen County to assist the Township achieve bloodborne pathogen compliance. The Mayor and Municipal Clerk are authorized to sign the contract.

CERTIFICATION

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE 2024 MUNICIPAL BUDGET ACCOUNT 4-01-27-335-020 AND THAT THE AVAILABILITY OF THESE FUNDS ARE SUBJECT TO THE ANNUAL APPROPRIATION IN THE 2024 & 2025 MUNICIPAL BUDGETS.

#24-114 Release Escrow Funds – Block 234, Lot 6; Zabriskie House

WHEREAS, the Zabriskie House Trustees deposited the following for a project at 421 Franklin Avenue, Block 234, Lot 6:

Escrow Account T-12-56-810-880	\$2,580.00
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WHEREAS, the Chief Financial Officer, Diana McLeod in a memo dated January 8, 2024 confirmed her approval and recommended the following be refunded:

Escrow Account T-12-56-810-880	\$2,580.00
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WHEREAS, the Deputy Chief Financial Officer, Frances Piskadlo, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Chief Financial Officer to return the \$2,580.00 to the Zabriskie House Trustees, 421 Franklin Avenue, Wyckoff New Jersey 07481.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Chief Financial Officer and to the Zabriskie House Trustees.

#24-115 Release Maintenance Escrow – Block 237, Lot 8 – 244 Everett Avenue

WHEREAS, Mr. Bruce D. Bohuny, President of Brooks Builders, 840 Franklin Lake Road, Franklin Lakes, NJ 07417 in a phone call dated January 8, 2024 has requested the return and close-out of escrow accounts related to the project at 244 Everett Avenue, Block 237, Lot 8; and

WHEREAS, the Township issued a road opening permit to Mr. Bruce D. Bohuny, Brooks Builders, for site improvements and a utility trench in the roadway at 244 Everett Avenue; and

WHEREAS, Resolution #21-121 effectuated the release of \$5,500.00 Performance Guarantee and the remaining \$2,000.00 held as a Two (2) Year Maintenance guarantee; and,

WHEREAS, \$2,000.00 plus related interest remains held in an escrow account; and

WHEREAS, Township Engineer, Mr. Mark Di Gennaro confirms that all inspections have been satisfied and that the \$2,000.00 plus related interest is approved to be released and the project closed out.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$2,000.00 plus related interest held as Maintenance Guarantee to close out the project.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. Bruce D. Bohuny, President of Brooks Builders, 840 Franklin Lake Road, Franklin Lakes, NJ 07417

II Ordinances – Introduction

#2002 - AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2024 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

ORDINANCE #2002

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-

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62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE,
ESTABLISHING 2024 SEWER CHARGES FOR THE USE OF THE
SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF,
BERGEN COUNTY, NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, Bergen County, New Jersey, that an Ordinance entitled "An Ordinance Providing for and Establishing Sewer Service Charges for the Use of the Sanitary Sewer System of the Township of Wyckoff, Bergen County, New Jersey," (adopted April 1, 1970, as Ordinance No. 607), be amended as follows:

SECTION 1. Chapter 157, Sewers, Part 2, Article XI, Section 157-62, Schedule of Charges, is hereby replaced with the following:

- A. The sewer service charge hereby established for 2024 shall be sufficient to:
- (1) cover all the charges, costs and expenses related to the sewer service, such as, but not limited to, the charges of the Northwest Bergen County Utility Authority, the charges of the Boroughs of Midland Park and Waldwick, pump stations and ejector station operation and maintenance costs, and all the costs incurred by the Township of Wyckoff in collecting its sewer service charges; and,
 - (2) create a reasonable reserve for maintenance and repairs.
- B. The sewer service charge shall be an annual charge commencing upon the date upon which a building connection is approved by the Township, and such charge shall be on the following basis and this rate shall stay in effect until subsequently modified by ordinance amendment:

TYPE OF SERVICE	ANNUAL CHARGE
A. Single Family Residential Dwelling Unit - (house, condominium, townhouse or six or more apartment units contained in same building.....	charge per unit - \$490.00
B. Two Family Residential Dwelling.....	\$558.00
plus \$2.91 per 1,000 gallons for flow in excess of 156,000 gallons.	
C. Three (3) to Five (5) Family Residential dwelling units.....	charge per unit -
\$268.00 each plus \$2.91 per 1,000 gallons for flow in excess of 208,000 gallons.	
D. Commercial.....	\$490.00
plus \$2.91 per 1,000 gallons for flow in excess of 104,000 gallons.	
E. Combination Commercial/Residential Dwelling Unit:	
1. Commercial and one separate detached residential dwelling unit \$916.00 plus \$2.91 per 1,000 gallons for flow in excess of 145,600 gallons.	
2. Commercial with one residential dwelling unit within same structure.....	\$664.00

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plus \$2.91 per 1,000 gallons for flow in excess of 145,600 gallons

- F. Commercial(s) with two (2) to five (5) residential dwelling units.....charge per unit - \$490.00 plus \$224.00 per dwelling unit. Flow in excess of 104,000 gallons plus 41,600 gallons for each residential dwelling unit will be charged at \$2.91 per 1,000 gallons.

SECTION 2. Except as hereby amended, Chapter 157 is hereby ratified and reaffirmed and shall continue in full force and effect.

SECTION 3. The invalidity of any section or provisions of this amendment to the ordinance shall not invalidate any other sections or provisions thereof.

SECTION 4. This ordinance shall take effect upon passage and publication as required by law.

#2003 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 15 (CLAIMS APPROVAL) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

ORDINANCE #2003

**AN ORDINANCE TO AMEND AND SUPPLEMENT
CHAPTER 15 (CLAIMS APPROVAL) OF THE CODE OF
THE TOWNSHIP OF WYCKOFF**

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff is amended as follows:

SECTION 1. Chapter 15 (Claims Approval) is hereby amended and supplemented in its entirety to read as follows:

CHAPTER 15 CLAIMS APPROVAL

§ 15-1 Presentation of claims.

- A. Any person claiming payment from the municipality shall present a detailed bill of items or demand, specifying particularly how the bill or demand is made up, with a certification of the party claiming payment by either original signature, signature stamp, facsimile signature or electronic signature, that the bill or demand is correct (N.J.S.A. 40A:5-16) to the Chief Financial Officer, duly certified or, in the alternative, supported by an affidavit of the claimant. Such claims shall be submitted on voucher forms provided by the Township.
- B. All claimant certification procedures shall comply with N.J.A.C. 5:30-9A.6.
- C. The Township shall, as it deems necessary and appropriate, allow payments to be made without certification by a claimant as to whether the bill or demand is correct under the following circumstances:
- (1) When payment to the claimant is required in advance of the delivery of the following materials or services if those materials or services cannot be obtained from

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any other source at comparable prices, including:

- a. For such purposes as may be permitted pursuant to N.J.S.A. 40A:5-16.2 and 16.3;
- b. Payment obligations to the state or federal governments;
- c. Membership in a nonprofit organization;
- d. Educational courses;
- e. Registration for a conference or convention sponsored by a nonprofit organization; and
- f. Website hosting, including registration and maintenance of a domain name;
- g. When ordering, billing, and payment transactions for goods or services are made through a computerized electronic transaction utilizing standard electronic funds transfer technologies; and
- h. Where the claimant does not provide, as part of its normal course of business, a certification from an individual with knowledge of the transaction that a bill or demand is correct, however, the Chief Financial Officer shall have the sole discretion to require a claimant certification as the Chief Financial Officer may from time to time deem appropriate.

D. These provisions shall not apply to the reimbursement of employee expenses or payment for professional or personal services.

- a. No employee expenses shall be reimbursed unless the employee provides a detailed statement, certified in writing by the employee, along with documentation in support of each expense.
- b. For the purposes of this section, a "personal" service shall be a service provided exclusively and entirely by the individual seeking payment.

E. Claimant certification shall not be required as a condition for payment to be made for debt service or any services set forth under N.J.S.A. 40A:5-16.d.

§ 15-2 Certification of receipt of materials.

The Chief Financial Officer shall see that the written or electronic certification of the officer or duly authorized employee whom the Township Administrator has duly designated to certify that the materials have been received by or the services rendered to the Township appears on every claim.

§ 15-3 Preliminary approval.

Claims shall be presented to two Township Committeemen serving as the Finance Subcommittee of the Township Committee. If satisfied that the claims are proper and valid, the Finance Subcommittee shall sign the vouchers and present them to the governing body for formal approval at a regular meeting.

§ 15-4 Approval or rejection by governing body.

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Claims shall be considered by the governing body, which shall approve the same, except that said governing body may reject any claim presented to it, stating the reason for such rejection. Any disapproved claim shall be referred back to the Chief Financial Officer with such instruction as the governing body may give at the time of disapproval.

§ 15-5 Recording of claims.

It shall be the duty of the Municipal Clerk to record all claims in the official minutes, indicating that the governing body has, by formal action, approved the same, with appropriate record as to any claims disapproved or rejected.

§ 15-6 Indication of approval for payment.

It shall be the duty of the Chief Financial Officer, or designee, to indicate on said claims that they have been approved for payment, with the date of approval thereof noted on the claim.

§ 15-7 Preparation of checks.

After the claims have been approved, the Chief Financial Officer, or designee, shall prepare the necessary checks and drafts for the payment thereof, which shall be signed by the Mayor and the Municipal Clerk and then countersigned by the Chief Financial Officer. After preparing checks or drafts for the payment of claims, the Chief Financial Officer, or designee, shall record them in proper books of account and thereafter mail or otherwise distribute the checks to the claimants.

§ 15-8 Preparation of payrolls.

In the case of payrolls, the appropriate department heads or such officer or employee as may be designated by the Township Administrator shall prepare the necessary payrolls for all employees, which payrolls shall be duly certified by the person authorized to certify that the services have been rendered and the amount specified is, in fact, due and owing to the employee or employees. Said payroll shall then be approved by the department head responsible therefor and presented to the Township Administrator and the governing body for approval and, after approval, shall be paid in due course.

§ 15-9 Payroll account.

A payroll account is hereby established, and the governing body may, by resolution, prescribe the manner in which payroll checks shall be drawn, who shall sign the same, and the dates on which payment shall be made.

§ 15-10 Reimbursement for travel expenses.

Any claim for reimbursement of actual and necessary traveling expenses shall be itemized and supported by receipts where available and shall be authorized by the Township Committee.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or

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invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**#2004 – AN ORDINANCE AMENDING SALARY ORDINANCE #2000
AND FIXING THE RATE OF COMPENSATION OF CERTAIN PUBLIC
WORKS EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

ORDINANCE #2004

**AN ORDINANCE AMENDING SALARY ORDINANCE #2000 AND FIXING THE
RATE OF COMPENSATION OF CERTAIN PUBLIC WORKS EMPLOYEES OF
THE TOWNSHIP OF WYCKOFF**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

SECTION 1. That the salaries and compensation of various paid officers and employees of the Township of Wyckoff shall be at the following rates:

<u>Department/Position</u>	<u>Salary Range</u>
Snow Removal CDL Plow/Salt Truck Driver.....	up to \$75 per hour
Snow Removal Plow Pick Up Driver.....	up to \$45 per hour
Snow Removal Shoveler.....	up to \$35 per hour

SECTION 2. All ordinances or parts of ordinances which are inconsistent herewith are repealed but only to the extent of said inconsistency. All other parts of Ordinance #2000 of the Township of Wyckoff not inconsistent herewith are hereby ratified and confirmed.

SECTION 3. The salaries recorded above shall be effective as of January 1, 2024.

SECTION 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

III Motions

A. Authorize the Wyckoff Education Foundation to hold their annual Back-to-School Color Run on Saturday, September 7th from 8am to 12 noon at Eisenhower Middle School and to post temporary signs promoting the event from June 3-13, 2024.

The Following vote is the vote on the Consent Agenda:

MOTION: BOONSTRA SECOND SHANLEY
 BOONSTRA YES MADIGAN YES
 SHANLEY YES MELCHIONNE YES

With an affirmative vote, the motion is approved.

Ordinances – Public Hearing / Further Consideration:

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NONE

Meeting was adjourned at 8:09pm

Chair: May I have a motion to and a second to adjourn the Business Meeting?

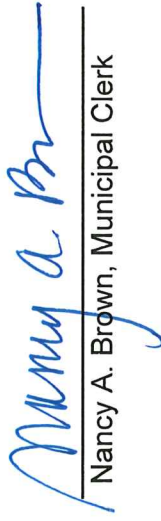
MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote, the motion is approved.

During the course of this live meeting there were between three and four concurrent viewers watching on YouTube.



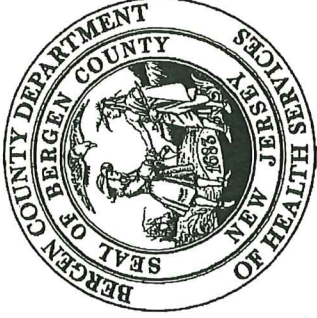
Mayor Peter J. Melchionne



Nancy A. Brown, Municipal Clerk

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**BERGEN COUNTY
DEPARTMENT OF HEALTH SERVICES
2024-2025 AGREEMENT FOR**

BLOODBORNE PATHOGENS PROGRAM

FOR

TOWNSHIP OF WYCKOFF

Approved by Bergen County Resolution No. 993-23 Dated: September 6, 2023.
Approved by Township of Wyckoff Resolution No. 24-113 Dated: January 16, 2023

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BLOODBORNE PATHOGENS PROGRAM AGREEMENT

THIS AGREEMENT made this 1st day of January, 2024, by and between the County of Bergen, Department of Health Services, which has offices located at One Bergen County Plaza, City of Hackensack, County of Bergen, State of New Jersey (hereinafter referred to as the "BCDHS") and the Township of Wyckoff which has offices located at 340 Franklin Avenue, Wyckoff, County of Bergen State of New Jersey (hereinafter referred to as the "Municipality" or "MUNICIPALITY").

WHEREAS, the Municipality, through the provisions of N.J.S.A. 26:3A2-1 et seq. desires to contract for the furnishing of health services of a technical and professional nature, requires the regular services of a Bloodborne Pathogens Compliance Coordinator and Trainer; and

WHEREAS, Bergen County Resolution # 993-23 as adopted by the Bergen County Board of Commissioners, dated September 6, 2023, authorizes the County Executive to enter into an Agreement with the Municipality; and

WHEREAS, the BCDHS is experienced in the provision of Bloodborne Pathogens Compliance Programs;

NOW, THEREFORE, IT IS AGREED by and between the Municipality and the BCDHS as follows:

- I. APPOINTMENT.** The BCDHS is hereby appointed and retained as Bloodborne Pathogens Compliance Coordinator and Trainer for the Municipality.
- II. TERM.** The term of this Agreement shall commence on **January 1, 2024**, and shall continue in accordance with the terms, and conditions of this Agreement, terminating on **December 31, 2025**.
- III. TERMINATION OF AGREEMENT.** The BCDHS may terminate this Agreement, at any time during the term thereof, by giving of ninety (90) days written notice, setting forth the cause or causes for termination to the MUNICIPALITY.

The Municipality may terminate this Agreement, at any time during the term thereof, by the giving of ninety (90) days written notice, setting forth the cause or causes for termination to the BCDHS.

The BCDHS may terminate this Agreement, at any time during the term thereof, if the Municipality contracts with another independent contractor, in addition to BCDHS, to provide any of the services as described in this Agreement. The Municipality cannot selectively remove services and claim a deduction for training with another independent contractor.
- IV. NEW JERSEY LAW.** This Agreement shall be governed by, and construed in accordance with, the laws of the state of New Jersey.

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- V. **BINDING ON SUCCESSORS AND ASSIGNS.** Except as otherwise provided herein, all terms, provisions and conditions of this Agreement shall be binding on and inure to the benefit of the parties hereto, their respective personal representatives, successors, and assigns.
- VI. **MODIFICATION.** No modification of this Agreement shall be valid or binding unless the modification shall be in writing and executed by the Municipality and the BCDHS.
- VII. **ENTIRE AGREEMENT.** This instrument contains the entire Agreement of the parties hereto and may not be amended, modified, released, or discharged, in whole or in part, except by an instrument in writing signed by the parties hereto.
- VIII. **NO WAIVER.** No waiver of any term, provision or condition contained in this Agreement, nor any breach of any such term, provision or condition shall constitute a waiver of any subsequent breach of any such term, provision, or condition by either party, or justify or authorize the non-observance of any other occasion of the same or any other term, provision, or condition of this Agreement by either party.
- IX. **PARTIAL INVALIDITY.** If any term, provision or condition contained in this Agreement, or the application thereof to any person or circumstances shall, at any time, or to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which this Agreement is invalid or unenforceable, shall not be affected thereby, and each term, provision or condition contained in this Agreement shall be valid and enforced to the fullest extent permitted by the law provided, however, that no such invalidity shall in any way reduce services to be performed by the BCDHS to the Municipality.
- X. **CAPTIONS.** The captions and paragraph headings contained in this Agreement are solely for the purpose of convenience and shall not be deemed part of this Agreement for the purpose of construing the meaning thereof or for any other purpose.
- XI. **NO ASSIGNMENT.** This Agreement shall not be assigned by the BCDHS without the specific written consent of the Municipality.
- XII. **INSURANCE.** Except where elsewhere provided within, BCDHS shall provide upon request, at its own cost and expense, proof of the following insurance to the Municipality:

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- A. Workers' Compensation: Statutory - in compliance with the Compensation Law of the State of New Jersey;
- B. General Liability: Minimum limit of liability of \$1 Million Per Occurrence/\$2 Million Aggregate for Bodily Injury/Property Damage;
- C. Automobile Liability: Minimum Combined Single Limit (CSL) for Bodily Injury/Property Damage of \$1,000,000. Insurance coverage for owned, hired, and non-owned automobiles; and
- D. Errors and Omissions: Minimum limit of liability of \$1,000,000 per claim.

Failure by the BCDHS to supply such written evidence shall result in default; the Municipality will acknowledge and accept The County of Bergen Workers Compensation Self-Insurance Claim Trust Fund and The County of Bergen Liability Self-Insurance Claim Trust Fund as the respective guarantors of these insurance obligations.

BCDHS shall not take any action to cancel or materially change any of the above insurance required under this Agreement without Municipality approval. Maintenance of insurance under this session shall not relieve BCDHS or any liability greater than the insurance coverage.

XIII.

INDEPENDENT CONTRACTOR STATUS. The BCDHS at all times shall be an independent contractor, and employees of BCDHS shall in no event be considered employees of the Municipality. No agency relationship between the parties, except as expressly provided for herein, shall exist either as a result of the execution of this Agreement or performance hereunder.

XIV.

INDEMNIFICATION AND HOLD HARMLESS. BCDHS shall indemnify and hold harmless the Municipality from any and all claims, suits, demands, damages, charges, liabilities, losses, cost, and expenses arising out of the activities of the BCDHS, its employees and agents in connection with all activities undertaken by the BCDHS, pursuant to this Agreement. It is the intention of the parties that any claim for relief or any type being asserted against the Municipality, based upon any act or omission of the BCDHS, its affiliates and successors, shall not be the responsibility of the Municipality, and the BCDHS shall hold the Municipality harmless from same;

The Municipality shall indemnify and hold harmless the BCDHS from any and all claims, suits, damages, charges, liabilities, losses, costs, and expenses arising out of the activities of the Municipality, its employees, and agents, in connection with all activities undertaken by the Municipality pursuant to this Agreement. It is the intention of the parties that any claim for relief of any type being asserted against the BCDHS based upon any act or mission of the Municipality, shall not be the

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responsibility of the BCDHS, and the Municipality shall hold the BCDHS harmless from same;

XV. OWNERSHIP OF RECORDS.

- A. All software and hardware supplied by the BCDHS used to manage the Municipality's program are understood as being and shall remain the property of the BCDHS.
- B. All records and data relating to the Municipality shall belong to the Municipality, and a complete and current copy of all such data and records shall be supplied upon the request of the Municipality.
- C. All records and data relating to the Municipality shall be surrendered to the Municipality upon expiration of the term covered by this Agreement or other termination of this Agreement.
- D. BCDHS will maintain training records for periodic electronic transfer to Municipality. The Municipality will then maintain the electronically transferred training records for three (3) years from the training day as stated in the NJ PEOSH (Public Employees Occupational Safety and Health) Bloodborne Pathogens Standard, 29 CFR 1910.1030 (all further reference to this law will be referred to as the NJ PEOSH Standard).
- E. Information released to the BCDHS by the Municipality for the purpose of performing the services as outlined herein shall be used only in connection with the performance of said duties.

XVI. NOTICE. Notice under this Agreement shall be sent to:

Bergen County Department of Health Services
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Attention: Hansel Asmar, Director/Health Officer

And

Township of Wyckoff
340 Franklin Avenue
Wyckoff, NJ 07481-2060
Attention: Administrator

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XVII. BLOODBORNE PATHOGENS TRAINING SERVICES.

A. The BCDHS agrees to provide the following bloodborne pathogens training services:

1. Identify and provide a Bloodborne Pathogens Compliance Coordinator to support the Municipality for program training management.
2. Provide annual bloodborne pathogens training access to all at-risk employees. Supplemental classroom instruction at One Bergen County Plaza, Hackensack, NJ will resume when it has been determined that the COVID-19 pandemic no longer poses a concern to indoor group settings.
3. Assure the online training course and supplemental in-person trainings are in compliance with current standards, objectives, and regulations as per the NJ PEOSH Standard.
4. Provide electronic record keeping for the Municipality and periodically forward updated rosters to the Municipality's Bloodborne Pathogens Compliance Officer. This electronic record will list trained employees and those in need of training.

B. The Municipality agrees to comply with the following:

1. Identify a Compliance Officer to serve as the designated primary bloodborne pathogens training contact for the BCDHS to review and become familiar with the applicable components of the Bloodborne Pathogens Program.
2. Ensure that a copy of the Bloodborne Pathogens Exposure Control Plan is accessible for all employees.
3. Ensure that employees at-risk for occupational exposure to bloodborne pathogens are identified and notify BCDHS of those employees that are in need of training.
4. Provide BCDHS written notice upon the termination of previously trained employees within thirty (30) days.
5. Provide BCDHS written notice within thirty (30) days of employees that have been re-assigned to job classifications that do not have risks of

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occupational exposure to bloodborne pathogens; thereby omitting the need for future training.

6. Maintain the electronic records provided by BCDHS for Bloodborne Pathogens training in accordance with the NJ PEOSH Standard.

**XVIII. BLOODBORNE PATHOGENS ADMINISTRATIVE SERVICES
(ELECTIVE)**

A. The BCDHS shall provide the following bloodborne pathogens administrative services:

1. Assist in the development and review of the Bloodborne Pathogens Program.
2. Facilitate Exposure Control Plan (ECP).
 - Development
 - Update
 - Consultation
3. Assist in the determination of at-risk job classifications with bloodborne pathogens exposures.
4. Provide the resources necessary to obtain the appropriate safety equipment to reduce the risk of exposure to affected employees.
5. Provide post exposure support, guidance, and counseling.
6. Monitoring and follow-up for NJ PEOSH Compliance.
7. Conduct site visits upon request by Municipality to assure compliance with the NJ PEOSH Standard.
8. Act as a resource to the Bloodborne Pathogens Program.

B. The Municipality agrees to comply with the following:

1. Identify a Compliance Officer to serve as the designated primary bloodborne pathogens contact for the BCDHS.
2. Ensure that a copy of the Bloodborne Pathogens Exposure Control Plan (ECP) is accessible for all employees.

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3. Ensure that employees that are at-risk for occupational exposure to bloodborne pathogens are identified and managed in accordance with the NJ PEOSH Bloodborne Pathogens Standard.
4. Advocate Hepatitis B vaccination series for at-risk employees and maintain medical records in accordance with the NJ PEOSH Standard.
5. Maintain records for all employees that have waived their right to receive the Hepatitis B vaccine series.
6. Maintain records of exposure as required by the NJ PEOSH Standard.
7. The Municipality is responsible for the annual review and update of the Bloodborne Pathogens Standard Exposure Control Plan in order to evaluate its effectiveness.

XIX.

COMPENSATION. (Two Elements)

A. TRAINING SERVICES

The Municipality shall pay \$15.00 per each trained employee for these above-mentioned bloodborne pathogens training services.

B. ADMINISTRATIVE SERVICES

The Municipality shall pay \$10.00 per each trained employee for these above-mentioned bloodborne pathogens administrative services.

The BCDHS shall invoice the Municipality for trainings and administrative services according to the following schedule:

1. Bloodborne Pathogens training and/or administrative services rendered January 1, 2024 to May 31, 2024, will be invoiced in June, 2024 with a payment due by July, 2024.
2. Bloodborne Pathogens training and/or administrative services rendered June 1, 2024 to October 31, 2024 will be invoiced in November, 2024 with payment due by December, 2024.
3. Bloodborne Pathogens training and/or administrative services rendered November 1, 2024 to December 31, 2024, will be invoiced in January, 2025 with a payment due by February, 2025.
4. Bloodborne Pathogens training and/or administrative services rendered January 1, 2025 to May 31, 2025, will be invoiced in June, 2025 with a payment due by July, 2025.

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5. Bloodborne Pathogens training and/or administrative services rendered June 1, 2025 to October 31, 2025 will be invoiced in November, 2025 with payment due by December, 2025.
6. Bloodborne Pathogens training and/or administrative services rendered November 1, 2025 to December 31, 2025 will be invoiced in January, 2026 with a payment due by February 2026.

Furthermore, this payment schedule is subject to any rules and regulations promulgated by the Department of Insurance and the Department of Community Affairs.

- XX. BCDHS REPRESENTATIVE. BCDHS's representative is Hansel F. Asmar, Director/Health Officer. The BCDHS shall not permanently change its designated representative without written notification of the Municipality.

[Signature Page to Follow]

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IN THE WITNESS WHEREOF, the parties hereto have caused these presents to be signed and attested pursuant to duly adopted resolutions of their governing bodies, passed for that purpose.

PLEASE PLACE MUNICIPALITY SEAL OVER SIGNATURE:

- ☐ We agree to contract for BBP Training Only. \$15.00/pp
- ☐ We agree to contract for BBP Administrative Elective Only. \$10.00/pp
[BBP 'at-risk' employees only, billed per fiscal year]
- ☒ We agree to contract for BBP Training and the BBP Administrative Elective. \$25.00/pp

TOWNSHIP OF WYCKOFF

SIGNATURES BELOW:

ATTESTING SIGNATURE:

By: Nancy A. Brown
Print: Nancy A. Brown
Title: Municipal Clerk
Date: Jan. 24, 2024

AUTHORIZED SIGNATURE:

By: 
Print: Peter J. Melchiorne
Title: Mayor
Date: Jan. 24, 2024

COUNTY OF BERGEN
SIGNATURES BELOW:

ATTESTING SIGNATURE:

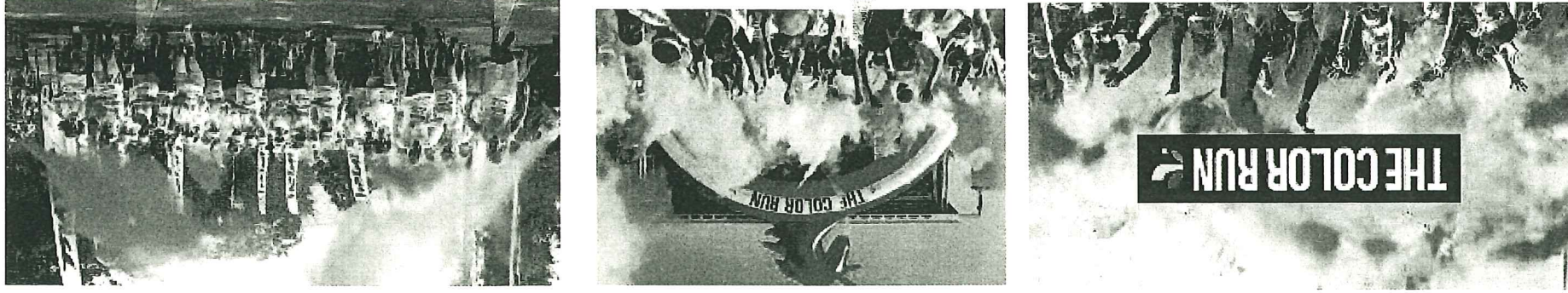
By: _____
Print: _____
Title: _____
Date: _____

AUTHORIZED SIGNATURE:

By: _____
James J. Tedesco, III
County Executive
Or: _____
Thomas J. Duch, Esq.
County Administrator / County Counsel
Date: _____

WEF Family Color Run & Fun Day

- Saturday, September 7, 2024
- Time: 8 am – 12 pm
- Location: Eisenhower Middle School
- Details: Family color run/walk around the perimeter of the school, followed by a family afternoon with food, games, amusement, etc.
- While this will be a family day to celebrate the kickoff of a new school year and welcome new families to the Wyckoff School District
- Revenue generators: Food, games, SWAG and 50/50



MUNICIPAL CLERK'S OFFICE

(All Special Events are Permitted for a Maximum ten-day period)

Wyckoff Education Foundation - "Back to School Kick-off" Color Run

Applicant/Business Name		
241 Morse Avenue, Wyckoff, NJ 07481		
Business Address	Block/Lot	
201-981-6399	Dana Casale	
Business Telephone	Contact/Applicant Name	
201-981-6399	danacasale@wefnj.org	
Contact Telephone	Contact Email Address	
September 07, 2024	8 am - 12 pm	
Date of Event	Duration of Event (Days and/or hours)	

Dana Casale
eSigned via SeamlessDocs.com
New York: 617.251.4746; 508.261.6467; 609.882.0828

REQUIRED INFORMATION: (Check all that apply)

- ✓ Temporary Signage Attach detailed drawing/art including dimensions; location(s) of temporary sign(s) and dates of the ten-day period requested. (10 days is the max. number of days for temporary signage). Specific Dates: June 3 - 13, 2024
- ✓ Special Activities Attach detailed description with specific location of special activities at the above address.
- ✓ Food and/or Drink Any food or beverage vendors will REQUIRE a Wyckoff Board of Health License.
- ___ Special Temporary Props Attach specific description of items to be utilized.
- ___ Tent Attached map detailing the precise location of where the tent is proposed to be located. Tents larger than 900 SF will require a permit. Please contact wyckoffbuildingsinsp@wyckoff-ni.com for more information on permits.

Official Use

Review by Zoning Enforcement Official

Review by Police Traffic Safety Officer

Permission Obtained from Township Committee

Nancy A. Brown, Municipal Clerk

Date: 1/3/24 Approved: X Denied: _____
Date: 1/3/24 Approved: X Denied: _____
Date: 1/6/24 Approved: X Denied: _____