

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.

Mayor Peter J. Melchionne opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy A. Brown, Municipal Clerk read the Open Public Work Session statement: *"This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the agenda thereof was similarly posted, filed and e-mailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."*

Present: Mayor Peter J. Melchionne, Township Committee Rudolf E. Boonstra, Thomas J. Madigan, and Timothy E. Shanley

Also Present: Township Administrator Matthew A. Cavallo, Township Attorney David Becker, Esq., and Nancy A. Brown, Municipal Clerk

Absent: None

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Municipal Clerk have signed any necessary documents.

Mayor Peter J. Melchionne opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Motion from Committeeman Shanley, seconded by Committeeman Lane, all voting yes to open the ten (10) minute public comment period. With an affirmative vote the motion was approved.

Seeing and hearing no one, Committeeman Shanley made a motion to close the public comment period, seconded by Committeeman Lane. All voted in favor. With an affirmative vote the motion was approved.

Mayor Melchionne requested a motion to approve the promotion of Wyckoff Police Officer Flim to Sergeant.

Committeeman Madigan replied saying, *"It gives me great pleasure to make a motion to approve Michael Flim as Sergeant."* Committeeman Boonstra replied saying, *"I proudly second the motion"*.

All voted in favor. With an affirmative vote the motion was approved.

Mayor Melchionne read Sergeant Flim's bio to the gathered audience.

"Sergeant Flim has been a member of the Wyckoff Police Department since July 2015. Since joining the department he has taken on many responsibilities, primarily in the traffic division where he assists in the day-to-day operations. In addition, Michael is trained and certified in at least 15 different areas, including (DRE) Drug Recognition Expert, Traffic Crash Reconstruction, Elder Abuse, Domestic Violence and Document Fraud for Law Enforcement. Michael has been the recipient of awards and commendations where he was recognized by Mothers Against Drunk Driving for his outstanding dedication and support in deterring impaired driving on NJ roads. In addition, he has received two Letters of Commendation from the Chief of Police for his actions in risking his life while assisting a neighboring town with a disturbed and armed individual and the second for his response to a fire scene with attempted suicide. Michael has also

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.

received multiple letters of thanks from citizens who he has encountered over the years as a Patrol Officer.

Michael graduated from the Essex County College Police Academy. He earned his bachelor's degree in criminal justice from John Jay College.

Michael's training, education and experience make him an ideal Sergeant for the Wyckoff Police Department."

Mayor Melchionne administered the oath of office to Sergeant Flim, with his wife holding the family Bible.

Sergeant Flim, his family, and the Township Committee posed for photos to commemorate the occasion.

Committeeman Madigan:

"I was fortunate to be Police Commissioner last year, and all the candidates who came forward for the Sergeant promotion were commendable. It's a tribute to the caliber of the officers on our police force. Michael Flim, in particular, on the written portion of the promotional process, was most impressive. And on the oral interview portion, he also was impressive. Congratulations, well deserved, Mike."

Committeeman Boonstra:

"Mike, as you know, I was on the Police Committee when we hired you. I think Kevin Rooney was there with me from the Township Committee, and you were impressive when we interviewed you then to hire you. It was a very good decision. I've watched your career grow over these years. In fact, last year, I was on the Police Committee as well and I participated in the promotional process, which included scoring and an interview of yourself. You started in a field of eight well-qualified candidates. We've hired some great cops in Wyckoff over the years and you rose to the top, so this is a well-deserved promotion, and I'm really proud of you. Thank you."

Committeeman Lane:

"Congratulations from the new guy here. All the best.

Committeeman Shanley:

"Congratulations, Sergeant Flim. We're happy to have you as a police officer for Wyckoff's Police department. I got to meet you when I was the Police Commissioner in 2020 during the pandemic, but I also am happy that my sons who did the Junior Police Academy, they got to meet you and they had some kind words to say about you, as well. Thank you for all you do and congratulations."

Mayor Melchionne:

"Congratulations again. Before you all leave, since we have Chief Murphy here, we want to present a proclamation to him for becoming the President of the Bergen County Chiefs Association. I'm just going to read this quickly and we'll present it to the Chief."

WHEREAS,

David V. Murphy began his career in law enforcement in 1992 when he was hired in the Borough of Glen Rock as an Auxiliary Police Officer; and

WHEREAS,

in 1995 Dave was hired in Wyckoff as a dispatcher, becoming a police officer a year later, in 1996; and

WHEREAS,

Dave quickly rose through the ranks in Wyckoff becoming a Sergeant in 2006, Lieutenant in 2009 and Chief in 2016; and

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.

WHEREAS,

Dave has served on the Township of Wyckoff's Office of Emergency Management from 2007 to the present day; and

WHEREAS,

Dave has served since 2011 as an Investigator on the Bergen County Prosecutor's Office Arson Task Force – Major Crimes Squad; and

WHEREAS,

Dave is credited with rebuilding the Wyckoff Police Department after the BCPO/AG oversight was concluded; and

WHEREAS,

under Dave's leadership the Department has successfully achieved Accreditation through the rigorous standards set by the New Jersey State Association of Chiefs of Police twice in the last ten years; and

WHEREAS,

Dave and his team have developed a very successful Junior Police Academy and Citizens Police Academy; and

WHEREAS,

just last year Dave started the SLEO III program in all five K-8 Wyckoff public schools and in our local parochial school, hiring and training 6 new Special Law Enforcement officers; and

WHEREAS,

Dave has been a member of the Bergen County Police Chief's Association since becoming our Wyckoff Police Chief in 2016; and,

WHEREAS,

Dave is a credit to Wyckoff and we are extremely proud of all of his accomplishments especially his most recent achievement being installed as the President of the Bergen County Police Chiefs Association; and,

WHEREAS,

David V. Murphy has received numerous awards, commendations, and Letters of Merit throughout his law enforcement career and we celebrate him and offer our congratulations to him on his installation as the President of the Bergen County Police Chiefs Association.

NOW THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Township of Wyckoff sincerely thanks and congratulates David V. Murphy and his dedicated, long-standing service to the Wyckoff Police Department, Volunteer Fire Department and to our community, as we celebrate him on his Installation as President of the Bergen County Police Chiefs Association.

Witnessed by my hand and seal on
this 6th Day of February 2024:

Peter J. Melchionne

Wyckoff Township Committee

Peter J. Melchionne, Mayor
Rudolf E. Boonstra
Roger J. Lane
Thomas J. Madigan
Timothy E. Shanley

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.

Chief David Murphy graciously thanked the Township Committee: *"I just want to thank you very much for this proclamation. Obviously, the 30 plus years in this township and everything I have participated in and the volunteerism, and being part of this team and helping in decision making, working together, has been a great honor. It all leads to this ending, which is where we're at now with this proclamation. Thank you very much for that. I appreciate your time. Thank you for coming to the celebratory dinner the other evening and showing your support. Thank you for that. This means a lot, so thank you very much for everything."*

Administrator's Review of the 8:00 p.m. Business Meeting:

Review of the February 6, 2024 Business Meeting Agenda:

Matthew Cavallo:

1. There are several resolutions on for this evening. One is our standard resolution for the Computation of Reserved for Uncollected taxes.
2. The second one authorizes three properties for full tax exemption for disabled veterans. Wyckoff thanks them for their service to our country. Their tax balances will be canceled for the 2023 rolls.
3. The next one is a resolution that we pass every year which authorizes Lieutenant Joe Soto as the Representative to the Bergen County Communications Advisory Board.
4. Resolution #24-119 authorizes our renewal of our Shared Service agreement for the Employee Assistance Program through the County of Bergen.
5. Resolution #24-121 authorizes our Interlocal Agreement for the Waldwick Well Baby Clinic.
6. Both #24-119 and #24-121 have been approved and recommended to the Township Committee for approval by the Board of Health.
7. #24-123 authorizes applications for the 2024 through 2026 Lantern Fly Treatment Reimbursement Program.
8. #24-124 through #24-128 authorize Affordable Assistance Grants to Christian Health for the renovation of Evergreen Court Units 1,4,5,6, and 14. This money comes from our Affordable Housing Trust Fund under our rehabilitation obligation.
9. #24-129 authorize the rejection of the bids received for Contract #2023-15 which was the bid for the Supply, Delivery and Installation of the Brick Veneer for the Pole Barn here in the Memorial Field Complex. We will be revising and reissuing the bid as all of the original bids came in over budget and over our estimate.
10. We have an Ordinance for introduction tonight which is an Ordinance to modify our Construction Code fees to be more in line with the towns around us. As you may recall, the Construction Department functions somewhat like a utility where the fees are all user based. We need to make sure that the fees that we collect offset the costs that we have. The cost of inspections has gone up. It is a challenge just to retain inspectors. The costs and the salaries of our inspectors have risen drastically over the years. We are raising these fees this year, so that we can include this increase in our projections for our 2024 municipal budget.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.**

11. We have a motion for a new firefighter at Company Number Three.
12. We have a motion for signage at Christian health.
13. And we have a motion to confirm the appointment of Mr. Lawrence Berger to the Recreation Advisory Board to complete an unexpired term.
14. We have three ordinances for Public Hearing and Final Consideration on tonight's agenda. The first is an ordinance to Amend and Set our Sewer Fees for 2024.
15. The second ordinance is to Amend our Claims Approval Process for the payment of bills.
16. The third ordinance is to amend our salary ordinance specifically having to do with our snow shovelers and our snowplow drivers. These are our part time snowplow drivers and shovelers.

Administrator's Report:

Matthew Cavallo:

1. Ridgewood Water's water main project to connect to the Ames tank is in progress. The contract has been awarded and signed. Ridgewood Water is replacing the water main along Carlton Road from Weymouth Drive to Hartung Drive near the Ames well field. The contractor is Shauger Property Services. A pre-construction meeting was held on January 3rd. Shauger was scheduled to begin work near the Ames well field yesterday. Notices were hand delivered to the residents last week advising them of the work. Shauger is coordinating with our Police Department for traffic control and should have placed a digital construction advisory sign on the well field property advising people of the work. They will be using a portion of the well field property for storing the materials.
2. A contract has been signed for the new lease on the sports lighting poles with DISH Network. We finally worked out the final exceptions that needed to be worked out. I would expect that work to begin soon. I know they've already applied for a building permit, so hopefully within the next couple of months, they will begin installing their equipment on that pole so that we can start collecting revenue.
3. A pre-construction meeting has occurred for the improvements to Grandview Avenue. This work includes the reprofiling of Grandview Avenue from Laauwe Place to 500 feet south of Fox Hollow Road, including the replacement of curbs, sidewalks, and driveway aprons. Also, the reprofiling of Grandview Avenue from 500 feet south of Fox Hollow Road to 335 feet south of Fox Hollow Road, including the replacement of curbs, sidewalks, and driveway aprons. This also includes the milling of Grandview Avenue in that same area from #427 Grandview Avenue to Wyckoff Avenue. It also includes some spot curb replacements and sidewalk replacement and minor drainage improvements as well as the reconstruction of all the non-compliant ADA ramps. Then there'll be milling and resurfacing as I said from 427 Grandview Avenue to Wyckoff Avenue. The project is set to start after the school year ends and must be completed by August 30. A notice to proceed to get all their materials in order was issued on January 22nd. This is a project that is funded completely (except for the engineering work) by NJDOT grants that we received over two years.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.**

4. The County has been installing a new footbridge on Russell Avenue on the Ridgewood Water property between Wyckoff Avenue and Stony Brook Lane. The new footbridge has been set and the sidewalks have been set. The old footbridge has been removed and in the upcoming weeks river rock will be added to the banks near the footbridge for bank stabilization there.
5. Ridgewood Water has finished identifying the lead service lines in Wyckoff. I'm pleased to report that Wyckoff only has 20 lead service lines that need to be replaced. More information on that is to come at a future meeting. We're still meeting regularly with Ridgewood Water to figure out how that project is going to move forward. I would expect at the next meeting that we will have further discussion and possibly some action that needs to be taken regarding that project.
6. We are currently working on ordinances for tree removal and replacement and to regulate the storage of salt bulk storage on private property. These are both required to be adopted by the NJ DEP for our MS4 permit or municipal separate storm water permit. We have to adopt them by May 1st.
7. We're currently out to bid for our K to 5 and 6th to 8th grade summer camp programs. Bids are due back on Thursday.
8. Our staff is currently working with the grant writer for several grant applications. Probably as early as the next meeting, there'll be some resolutions authorizing the submission of those grants.
9. The staff and the Finance Committee have been meeting often on the budget. We're meeting again later this week. There are several categories with increases that we need to account for. Some notable ones are due to our insurance which is being felt nationwide, and minimum wage increases that we have to account for.

Township Committee Reports:

Timothy Shanley:

1. I am happy to report that the Ramapo Indian Hills school board at their recent meeting, voted to retain SLEO officers for the two high schools. These would be Special Law Enforcement Officers who will be armed in case there's an attack that comes to one of the schools. They're like the officers that are in all the Wyckoff schools right now. It's important, because if they didn't do this there, they would have been a soft target. Because if somebody was looking to do evil to a school, they would look at which schools don't have an officer on premises. I'm happy to report Ramapo and Indian Hills will have a Special Law Enforcement officers. I want to thank board member Marianna Emmolo. I had a conversation with her after the meeting to get a little bit more detail on the decision. The board is trying to make sure they have the money for it. They're going to get officers in there as soon as possible, but they still also have to retain them. The police chiefs have to be involved. Thank you, Marianna for having that conversation with me. I also want to thank Tom Bogdanski and Brian De Laite who also had conversations with me, so thank you. I'm happy you're moving forward with the SLEO officers. I think it's a great thing.
2. I want to also report as Fire Commissioner, that the fire department is going to have their Inspections on March 1st, which is a Friday night, at each of the fire houses. All the fire companies will be inspected, and their Inspection dinner is going to be at Macaluso's the next day, on the second of March. The dinner should be a good time.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.**

3. I also want to just thank the Fire Department for all they do and all the calls they go on and how they make us safe. Thank you so much to the Volunteer Fire Department.
4. The last thing on my list is the Volunteer Ambulance Corps. We are going to have a meeting with Franklin Lakes coming up next Monday. Franklin Lakes is considering billing for their ambulance calls. We need to discuss this with them because it could impact Wyckoff volunteers because they're opposed to billing residents. At their request we're going to have a meeting and see if we can work something out.

Rudy Boonstra:

1. I received a call yesterday; this is kind of hot off the presses. I received a call yesterday from Rich Miller, who is the Chairperson of the Bergen County Board of Elections informing me that the Larkin House is too small for early voting. As we all know, we host the early voting at the Larkin House on Godwin Ave. The County is looking to add more voting machines, especially for 2024. For the 2024 early voting, they expect there will be more activity and it has gotten too small. Mr. Miller asked if we had another location to utilize so I reached out to Matt and to Nancy and they were good enough to meet with me yesterday afternoon. We went over the situation and we kind of concluded that the only place we might be able to host them would be the library. We considered the churches, but ruled the two churches out because early voting takes place on Sundays- which isn't going to work. So, we looked to the Shotmeyer Room at the library. Nancy called Laura and surprisingly on the dates that we need there was nothing booked in the in the Shotmeyer Room. So, we discussed it, and Laura said she would check with her board and it looks like that's the direction we're going to go for Early Voting beginning this year. The County will send a team up to inspect it just to make sure and Nancy will arrange that.

2. Congratulations to Roger Lane on his appointment to the Township Committee. Welcome!

3. And congratulations to Officer Flim on his promotion to Sergeant.

4. I have a couple of questions on Matt's report. I'll come back to it at the end if that's okay.

Roger Lane:

1. Well, it's been a heck of a week. First, I'd like to thank Mayor Pete if I could, call you that. Mayor Melchionne gave me a tour of Town Hall. I was introduced to all the folks there. Matt, I appreciate you and Nancy welcoming me and arranging keys and business cards, etc..
2. Last night I attended the K through 8 School Board meeting. There were not that many people from the public in attendance, but one thing that they raved about was the Special Law Enforcement Officers. It's just working out tremendously well. The parents are extremely happy. The parents were talking about how they met with some people from St. Elizabeth's as well because they also have a SLEO officer. That school board is running extremely well.
3. The Special Law Enforcement Officers that I've run into, particularly Tony from Coolidge School, he is just a great guy. He's just a tremendous asset to protecting the kids.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.**

4. This morning, I went to the DPW, as that is one of my Township Committee liaison assignments. Thank you to Mayor Melchionne for taking the time to introduce me to the Public Works staff. It was bringing back some memories from many years ago when I was involved in reorganizing the Department of Public Works in New Milford. As many things that have changed, a lot of things are still the same.
5. There are so many things that are already in the works that all you fine gentlemen have already approved that I am learning about. Certainly, this year it makes my job easy, because of the things that you all have done already. So, thank you!
6. I just literally attended my first Shade Tree Commission meeting tonight just before we gathered here and that seems to be more exciting than I thought it might be. We're going to have some interesting discussions as we figure out the new Shade Tree ordinance, fees, etc., etc.

Thomas Madigan:

1. I was recently able to attend the celebration dinner for Chief David Murphy, which was very nice, when he was installed as President of the Bergen County Police Chiefs Association. It was a very nice event. There were a lot of people in attendance and a lot of people in attendance from Wyckoff. It was just a nice tribute to Dave and all the folks that were there being installed as officers.
2. The day before I had attended the YMCA annual meeting over at the YMCA.
3. This afternoon, at five o'clock, I was at the ribbon cutting ceremony at Perspire Sauna Studio over on Cedar Hill Avenue. Members of the Wyckoff Chamber of Commerce were there along with me, Mayor Pete Melchionne and Roger Lane. It was a nice event, and we wish them good luck and much success.
4. We are still busy with the budget, as Matthew alluded to. We're still working on finalizing the 2024 budget. We have a meeting coming up this Thursday.
5. I just want to take the opportunity to recognize Marianna Emmolo, who is sitting with us this evening in the audience. She's from the Ramapo Indian Hills School Board. I know she's the liaison to the Township Committee. I would just like to thank her for her service, and for attending this meeting. Thank you, Marianna.

Mayor Peter Melchionne:

1. First I want to welcome Roger to your first official meeting here. It was a busy two weeks since our last meeting with the appointment and a lot of other stuff going on around town.
2. We have had two grand openings in Wyckoff. Last week was Cabinets Plus on Wyckoff Avenue and Perspire Sauna Studio which was earlier this evening at Cedar Hill shopping center. We welcome both of those new businesses to town.
3. Matt and I attended a District 40 Mayor's meeting last week. It was very informative. We met with our District 40 representatives, and they are going to try to help us here in District 40 from down in Trenton.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.**

4. I attended the YMCA annual meeting, and Mayor Melchionne swore in some new officers and directors to the YMCA board. Later that same afternoon, I attended the dedication of the new Patriot Club at the YMCA lake house. It's a new spot for members of the YMCA that are also veterans.
5. We've recently had budget meetings and we have had facility meetings.
6. I was able to attend the Wear Red annual photo this year here in the courtroom. The 2024 picture came out great.
7. Lastly, we gave Chief Murphy a proclamation at the 7pm Work Session meeting tonight for being installed as the 2024 President of the Bergen County Police Chiefs Association. It is so well deserved. It was a great ceremony and a great dinner to celebrate Chief Murphy.

Matthew Cavallo:

I have one other thing to mention. I just wanted to congratulate one of our employees. Congratulations to Fran Piskadlo, our Deputy CFO, for passing the state's CFO exam and becoming a nationally Certified Municipal Finance Officer here in the state. Thank you.

Timothy Shanley:

Mayor, I have one thing to add because I forgot about the Zoning Board because the meeting happened back in January. The Zoning Board of Adjustment appointed Mark Borst as the Chairman, Eric Ruebenacker as the Vice Chair and they also appointed Tom Garlick as their Board attorney. I just want to give them my congratulations.

Thank you, Marianna for your service on the Ramapo Indian Hills School Board and thank you for coming to our meeting.

Rudy Boonstra:

Matt, regarding the footbridge on Russell Avenue. This comment/question is for you and Roger. Ridgewood Water took a number of trees down in the area when they began that project and I thought that maybe you could put on the Shade Tree Commission agenda coming up that we should replace some of those trees with trees from the tree farm at Russell Farm Community Park.

Matthew Cavallo:

We've already talked to Ridgewood Water about the trees, and we have been told that there will be landscaping done on that property. I believe the county already paid for trees to be planted on their property near the footbridge. There will be plantings installed on that property, but not until the spring.

Rudy Boonstra:

I'm just saying we have trees available if they would be of use to them.

The other thing is just curiosity. Tim, regarding the SLEO III officers for the Ramapo Indian Hills District. It should be one officer from Franklin Lakes and one officer from Oakland, I guess, right?

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 P.M.

Timothy Shanley:

It seems that it should be that way. I talked to Chief Murphy. He didn't have too much information as he learned about it at the same time as I did. I brought it up to Marianna. It would be helpful to bring it to Dave's attention, in case he needs to be involved and so he does know what's happening. I'm sure Dave will connect with both the Franklin Lakes Chief and the Oakland Chief. I'm sure it's in the works.

Roger Lane:

I just have a quick comment on that, Rudy because it just brings something to mind. Marianna, it is good to see you. I'm thinking of the size of both of those campuses. If you have three towns involved, maybe, there would be a potential way to have two officers at each high school because of the size of the buildings. Both of them are large buildings and contain a lot of areas that may need extra security.

Township Attorney Report – David Becker, Esq.:

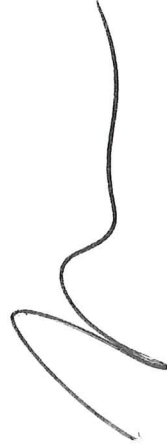
I'd like to congratulate Roger Lane - well deserved. And on the same topic, I want to commend the whole Township Committee because there were legal procedures and timelines involved in Roger's appointment and you met them efficiently. There was real collaboration and kindred consensus and I think this telling and you made the appointment of a well-deserved person and I also just appreciate that you came to this decision in an efficient manner and worked together. Thank you.

Mayor Melchionne asked for a motion to close the Work Session:

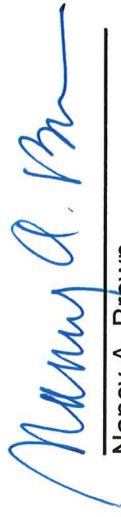
Mr. Boonstra made a motion to close the Work Session, seconded by Mr. Lane. All voted in favor. With an affirmative vote, the motion was approved.

During the course of this meeting, there were between 1 & 4 viewers watching live on YouTube.

The Open Work Session Meeting was Adjourned at 7:44 p.m.



Peter J. Melchionne
Mayor



Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024**

**TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, February 6, 2024 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, February 2, 2024. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, February 2, 2024, by 4:30 pm. To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded. There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Municipal Clerk

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Peter J. Melchionne

2. Flag Salute

3. Invocation by Reverend Andy Kadzban from Wyckoff Reformed Church

4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown

5. Roll Call of the Township Committee Members Present:

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: SHANLEY SECOND LANE
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

- Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND LANE
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

7. Approval of the January 16, 2024 Work Session & Business meeting minutes and the January 16, 2024 Special Meeting minutes:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE ABSTAIN MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

8. Approval of the January 29, 2024 Special Meeting minutes:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024**

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#24-116	Computation of Reserve for Uncollected Taxes
#24-117	2023 Cancel Taxes as per NJSA 54:4-3.3 Tax Exempt
#24-118	Authorize Representatives to Bergen County Communication Advisory Board
#24-119	Bergen County Shared Service – EAP
#24-120	Authorize Vouchers and Payment of Bills
#24-121	Authorize Interlocal Agreement – Waldwick Well Baby Clinic
#24-122	Release Maintenance Surety – 394 Lawrence Court
#24-123	Authorize Application Spotted Lanternfly Reimbursement Program
#24-124	Authorize Affordability Assistance Program Grant – Christian
#24-125	Health – Renovation of Evergreen Court Unit #1 Authorize Affordability Assistance Program Grant – Christian
#24-126	Health – Renovation of Evergreen Court Unit #4 Authorize Affordability Assistance Program Grant – Christian
#24-127	Health – Renovation of Evergreen Court Unit #5 Authorize Affordability Assistance Program Grant – Christian
#24-128	Health – Renovation of Evergreen Court Unit #6 Authorize Affordability Assistance Program Grant – Christian
#24-129	Health – Renovation of Evergreen Court Unit #14 Rejecting Bids Received for Contract #2023-15 Supply, Delivery & Installation of Brick Veneer for Pole Barn

II Ordinances – Introduction

**#2005 - AN ORDINANCE TO MODIFY AND SUPPLEMENT CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WYCKOFF
“CONSTRUCTION CODES, UNIFORM” TO AMEND SECTION 108-3, “FEE SCHEDULE”, TO INCREASE CERTAIN FEES FOR UNIFORM CONSTRUCTION CODE PERMITS.**

III Motions

- A. Approve the application of Volunteer Junior Fire Fighter Kevin A. O'Neill into the Wyckoff Volunteer Fire Department, Fire Company #3 as a regular fire fighter.
- B. Approve the application of Christian Health to post a 6' x 9' temporary sign promoting their gift shop's annual Flower and Gift sale. The sign would be placed on the corner of Sicomac Avenue and Christian Health Way and posted for the ten-day period beginning Friday, March 15, 2025 and will be taken down on Monday morning, March 25th.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

- C. Confirm the appointment of Mr. Lawrence Berger to the Recreation Advisory Board to complete an unexpired term set to end December 31, 2025.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

10. Ordinances – Public Hearing / Further Consideration:

Mayor Melchionne, I have several Ordinances for Public Hearing / Further Consideration on tonight's agenda. The first is **ORDINANCE #2002** which is

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2024 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2002, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Melchionne requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON BOONSTRA : I move that the Public Hearing on Ordinance #2002 be closed.

COMMITTEE PERSON SHANLEY : Seconded

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2002, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON BOONSTRA : I move Ordinance #2002 on second

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

reading by title only.

COMMITTEE PERSON SHANLEY : Seconded.

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

Mayor Melchionne, I also have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #2003** which is

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 15
(CLAIMS APPROVAL) OF THE CODE OF THE TOWNSHIP OF
WYCKOFF**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2003, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Melchionne requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #2003 be closed.

COMMITTEE PERSON LANE : Seconded

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2003, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #2003 on second reading by title only.

COMMITTEE PERSON BOONSTRA : Seconded.

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

Mayor Melchionne, I also have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #2004** which is

**AN ORDINANCE AMENDING SALARY ORDINANCE #2000 AND
FIXING THE RATE OF COMPENSATION OF CERTAIN PUBLIC
WORKS EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2004, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Melchionne requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #2004 be closed.

COMMITTEE PERSON LANE : Seconded

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2004, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #2004 on second reading by title only.

COMMITTEE PERSON BOONSTRA : Seconded.

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024**

REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

Meeting Called to Order

Mayor Peter J. Melchionne called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Peter J. Melchionne.

Invocation

The Invocation was offered by Reverend Andy Kadzban from Wyckoff Reformed Church.

RE: Township Committee Meeting of Tuesday, February 6, 2024, 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, February 6, 2024 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, February 2, 2024. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available. General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, February 2, 2024, by 4:30 pm.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

Attendance

Township Committee Present: Mayor Peter J. Melchionne; Committee Present: Rudolf E. Boonstra, Roger J. Lane, Thomas J. Madigan, and Timothy E. Shanley.

Staff Present: Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney David Becker.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Lane. All voted in favor.

Mr. Dave Stern stepped forward to the microphone:

"Good evening. Just a brief comment. I had submitted a letter to the Township Committee. I did it though the website and I thought it was kind of hard to read. Then, I also dropped off a copy with Ms. Brown in the Clerk's office. I'm just here just to make sure you have received my letter. If you don't, I have brought another copy."

Mayor Melchionne:

"Yes, we're in receipt of it. We will be responding."

Dave Stern:

"All right. Thank you."

Ms. Marianna Emmolo stepped forward to the microphone:

"I first want to say thank you for recognizing me. I am really very proud to serve Wyckoff on the Board of Education for Ramapo Indian Hills. This is my third year on the Board. And currently I'm the Vice President and also the liaison to the township and Chair of Finance, Facilities and also on the Education and Personnel committees."

I just want to go ahead and say congratulations first and foremost to Pete Melchionne on becoming mayor. I've gotten to know you over the years, and it's well deserved. I'm really happy for you."

And then also congratulations to Roger Lane. I've gotten to know him very well over the last few years and it's definitely well-deserved, as well. I'm sure you'll do great things on the Township Committee and I wish you all success in the year ahead."

I must say I've lived in Wyckoff now for about 11 years. And I just love living here. It's been great. I've had nothing but great things to say about the town. Kudos to all of you for, you know, everything that you do. It's just really well run and one of the reasons why I moved here and my family's very happy and hopefully will be here much longer."

As a resident I also want to thank the Volunteer Fire Department and the Police Department and EMS. I live next door to the house on Meer Avenue that burned down last year. I must say I actually walked up to the Fire Chief earlier this evening and he was so nice, because I never officially introduced myself to him. I just wanted to say thank you so much for everything that you do because the

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024**

response to that fire was absolutely incredible. I've never seen anything like it, and because for me, as much as it was a devastating day, it was a proud moment to be a Wyckoff resident and because really, if anything should happen to any of our homes here in Wyckoff - the response was just amazing. There were even fire companies from the neighboring towns, so that says a lot and I thank all of those firefighters too.

I just tried to jot down some of the comments that you made earlier and I'll take the information back to the Board of Education as far as you know, ideas or things that you said earlier.

Then, as a resident, I don't know if you have anything to do with this, but on Route 208, the fence along the highway near my house; that's something new this past year, and I'm grateful for the new fence for security reasons. I think that fence was very much needed because someone could pull up on the side of the highway and jump out and come rob my house and then go back into their car and pull away. So, I think the fence is great. Then, also the fact that the highway is so close to the middle school for the kids, before they could just walk right up onto the highway if they wanted to. And you know, that's bad too. And so, the fence is also protecting our children.

I've seen some new signs around town - speed limit signs like the ones that are battery operated or solar powered. Meer Avenue is a cut through to Eisenhower Middle School and people speed very much down my street and a lot of the kids use my street to walk to school. I don't know if there's a way to get a speed sign on Meer Avenue, but I think for the safety of the kids that bike or walk to school, it would be a great idea, because we don't have any speed limit signs on our street. People drive really fast on my street, and it is a problem.

I've always been really happy with snow plowing all these years, but during the most recent snowstorms was the first time that my front lawn got pretty beat up. So, I don't know what happened but thank you for all the years that it was awesome. When the recent snow melted I was like ooh, that looks pretty bad. I don't know what happened. We put up those glow in the dark, like stick things that come out of the ground so they will hopefully help the snow plow drivers the next time it snows."

Rudy Boonstra

"Thank you for doing that because some streets don't have any curbing, so it's hard sometimes for the drivers to know where the street ends and the lawn begins. Especially when there is poor visibility due to a snowstorm."

Marianna Emmolo

"I know. I know. So, like I said, everything up to that incident has been awesome. But I don't know what happened. It was just a fluke. I so appreciate all the work that you do. Thank you, thank you, thank you."

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Lane. All voted in favor.

With an affirmative vote, the motion was approved.

Approval of the January 16, 2024 Work Session & Business meeting minutes and the January 16, 2024 Special Meeting minutes:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE ABSTAIN MADIGAN YES
SHANLEY YES MELCHIONNE YES

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

With an affirmative vote, the motion was approved.

Approval of the January 29, 2024 Special Meeting minutes:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote, the motion was approved.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#24-116 Computation of Reserve for Uncollected Taxes

WHEREAS, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for "Reserve for Uncollected Taxes" in its annual budget where less than 100% of current tax collections may be and are anticipated; and,

WHEREAS, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and,

WHEREAS, if tax appeal judgements of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgements; and,

WHEREAS, Current Taxes – 2023 Levy of the Township's Annual Financial Statement for the year 2023 reflects reductions due to tax appeals of \$71,591.00 which when reduced from the 2023 tax levy results in the 2023 tax collection rate being 99.56 percent; and,

WHEREAS, the election of this choice to calculate the "Reserve for Uncollected Taxes" for the 2024 Municipal Budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2024 Municipal Budget pursuant to N.J.S.A. 40A:4-5.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Wyckoff, County of Bergen, State of New Jersey elects to calculate the "Reserve for Uncollected Taxes" appropriation for the 2024 Municipal Budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq. and State tax court pursuant to R.S. 54:48-1 et seq. in order to calculate the prior year tax collection rate.

#24-117 2023 Cancel Taxes as per NJSA 54:4-3.3 Tax Exempt

WHEREAS, N.J.S.A. 54:4-3.3 certifies the Department of Veterans Affairs to certify service connected total disability and,

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

WHEREAS, the Tax Assessor has deemed the property(ies) listed below as tax exempt status as per this certification,

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector is hereby authorized and directed to cancel all taxes as indicated below as per the date of tax-exempt status certification.

Block/Lot	Address	Effective date
276/8	51 Leonard Dr	1/01/2023
246/9	647 Wishing Well Rd	1/01/2023
434/8	350 Smith Pl	1/01/2023

#24-118 Authorize Representatives to Bergen County Communication Advisory Board

WHEREAS, the Township of Wyckoff has entered into a shared service agreement with the County of Bergen for Police, Fire and Ambulance communication dispatch; and,

WHEREAS, Bergen County has established a Communications Advisory Board; and,

WHEREAS, David V. Murphy has recommended Lieutenant Joseph Soto, the Township of Wyckoff's representative, serve on the Bergen County Communication Advisory Board; and,

WHEREAS, the Township of Wyckoff Administrator concurs with this recommendation; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Lieutenant Joseph Soto is authorized to serve as the Township of Wyckoff's representative as the Bergen County Communications Advisory Board; and,

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to Police Chief Murphy for filing of said resolution with the Bergen County Director of Communications.

#24-119 Bergen County Shared Service – EAP

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the County of Bergen Department of Health has entered into a contract with an accredited third party vendor to provide EAP services to County employees as well as municipal employees within its borders; and

WHEREAS, the Township of Wyckoff hereby appoints and retains the County of Bergen to provide EAP services through its contractor; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Shared Services Agreement between the Township of Wyckoff and the County of Bergen Department of Health Services' Employee Assistance Program effective for a period of one year beginning on January 1, 2024, and terminating on December 31, 2024, is hereby approved.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

BE IT FURTHER RESOLVED that the Mayor, Township Administrator and/or Municipal Clerk are authorized to execute said Agreement.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2024 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2024 ANNUAL BUDGET (ACCOUNT #4-01-27-330-020) AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

#24-120 Authorize Vouchers and Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized, and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks as follows: Payroll A/C; Town Hall payroll check #, Payroll Void Checks #, Direct Deposit Voucher nos., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., & Claims check nos., void claims check # and Trs. Dog Trust - \$.00.

#24-121 Authorize Interlocal Agreement – Waldwick Well Baby Clinic

WHEREAS, the Township Committee of the Township of Wyckoff and the Wyckoff Board of Health recommend a shared service as an effective way to provide the mandated NJDOH core service – well-childcare services; and,

WHEREAS, a shared service with the Borough of Waldwick is recommended for this service.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey that the shared

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

service with the Borough of Waldwick for the provision of well-childcare services is hereby approved for the current year.

BE IT FURTHER RESOLVED that a copy of this shared service contract shall be provided to the Board of Health secretary for her use and implementation and a copy to the Board of Health members.

BE IT FURTHER RESOLVED, that the Lead Agency shall file this Shared Service Agreement with the New Jersey Department of Community Affairs.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2024 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2024 ANNUAL BUDGET (ACCOUNT #4-01-27-330-020) AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

#24-122

Release Maintenance Surety – 394 Lawrence Court

WHEREAS, Mr. Guiseppe Russo, Principal of GAF Construction, LLC., 8 Lisa Court, North Haledon, NJ 07508 in a phone call dated January 22, 2024 has requested the return and close-out of escrow accounts related to the project at 394 Lawrence Court, Block 216, Lot 10.03; and

WHEREAS, the Township issued a road opening permit to Mr. Guiseppe Russo, Principal of GAF Construction, LLC., for a utility trench in the roadway at 394 Lawrence Court; and

WHEREAS, \$7,500.00 remains held in an escrow account; and

WHEREAS, Township Engineer, Mr. Mark Di Gennaro has approved the release of the \$7,500.00 being held as the Township paved Lawrence Court as a part of its 2023 Road Improvement Program which removes the necessity to hold a maintenance bond; and

WHEREAS, Township Engineer, Mr. Mark Di Gennaro confirms that all inspections have been satisfied and that the \$7,500.00 is approved to be released and the permit closed out.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$7,500.00 held in escrow to close out the permit.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. Guiseppe Russo, Principal of GAF Construction, LLC., 8 Lisa Court, North Haledon, NJ 07508.

#24-123

Authorize Application Spotted Lanternfly Reimbursement Program

WHEREAS, the New Jersey Department of Agriculture currently has a \$20,000.00 grant available for municipalities to perform population reduction

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

activities, including chemical treatment activities, against the Spotted Lanternfly; and

WHEREAS, the grant provides for a payment of \$20,000.00 on a reimbursement basis for the time period of 2024 through 2026; and

WHEREAS, grant payments will be paid as a reimbursement for actual costs incurred in providing treatment services which shall include the costs for (a) spray equipment, (b) materials, and, (c) labor, as expended and submitted by the municipality; and

WHEREAS, it is in the best interests of the Township to apply for and, if awarded, accept this Spotted Lanternfly Reimbursement Grant from the New Jersey Department of Agriculture.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that it hereby authorizes the filing of a grant application with the New Jersey Department of Agriculture, for a Spotted Lanternfly Reimbursement Grant; and

BE IT FURTHER RESOLVED that in the event the Township is awarded this grant, it hereby accepts the grant and that the Mayor and Municipal Clerk, or any other Township Official as may be appropriate, are hereby authorized to execute any and all documents necessary to accept this grant from the New Jersey Department of Agriculture.

#24-124 Authorize Affordability Assistance Program Grant – Christian Health – Renovation of Evergreen Court Unit #1

WHEREAS, the Township Committee of the Township of Wyckoff approved the Affordability Assistance Policies and Procedures Manual ("Manual") by Resolution No. 2023-210 on June 8, 2023; and

WHEREAS, the Manual permits Non-Profits/Special Needs Group to request assistance from the Township under the Affordability Assistance Program; and

WHEREAS, Christian Health (the "Applicant") has requested funds from the Affordable Housing Trust Fund to support necessary renovations to deed-restricted affordable senior housing at their Wyckoff campus located at 301 Sicomac Avenue, Wyckoff, New Jersey, specifically Evergreen Court Apartment # 1; and

WHEREAS, Evergreen Court Apartment #1 is an Inclusionary Age Restricted Rental located on Block 443 / Lot 49.03 with 30-year Affordability Controls governed by the statutes, ordinances, rules, and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the work proposed in Evergreen Court Apartment #1 includes:

- complete kitchen renovation, including replacement of cabinets and plumbing fixtures, and new appliances; electrical and lighting upgrades, including painting, and,
- complete bathroom renovation, including replacement of shower, sink, vanity, exhaust fans, plumbing fixtures, accessories and painting, and
- the replacement of all flooring throughout the apartment and repainting; and

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

WHEREAS, the Applicant has provided a project budget request dated January 29, 2024, in the amount of \$29,016 for the project, as well as “before” photographs of the primary areas to be renovated.

WHEREAS, the Applicant is a non-profit/special needs group that meets the eligibility criteria as outlined in the Manual; and

WHEREAS, Community Grants Planning & Housing, acting as administrators of the Township’s Affordability Assistance Program, has reviewed this resolution, and the form of resolution meets with their approval; and

WHEREAS, the Township Administrator has reviewed the request and recommends the award of the Grant to the Applicant for \$29,016.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Wyckoff, County of Bergen, State of New Jersey, that:

1. An Affordable Housing Assistance Program Grant to the Applicant in the amount of \$29,016 is hereby awarded for the renovations of Evergreen Court Apartment #1 in accordance with the request for funding/project budget request dated January 29, 2024.
2. 75% of the grant funds shall be provided at the time of award. The remaining 25% of the grant funds shall be tendered upon receipt of a detailed report of actual costs incurred when the project is completed, along with supporting contractor invoices, updated “after” photographs of the primary areas renovated and confirmation from the Construction Code Official that all permits required have been obtained, inspected, approved and closed out.
3. All Township fees under Chapter 108 (Construction Code, Uniform) of the Code of the Township of Wyckoff are hereby waived with regard to this project.
4. The Mayor, Municipal Clerk, and any other municipal official deemed necessary for implementing this grant are authorized to execute any required documents and agreements.
5. A copy of this Resolution shall be forwarded to the Township Administrator, Chief Financial Officer, Construction Code Official, and Community Grants Planning & Housing.

#24-125 Authorize Affordability Assistance Program Grant –
Christian Health – Renovation of Evergreen Court Unit #4

WHEREAS, the Township Committee of the Township of Wyckoff approved the Affordability Assistance Policies and Procedures Manual (“Manual”) by Resolution No. 2023-210 on June 8, 2023; and

WHEREAS, the Manual permits Non-Profits/Special Needs Group to request assistance from the Township under the Affordability Assistance Program; and

WHEREAS, Christian Health (the “Applicant”) has requested funds from the Affordable Housing Trust Fund to support necessary renovations to deed-restricted affordable senior housing at their Wyckoff campus located at 301 Sicomac Avenue, Wyckoff, New Jersey, specifically Evergreen Court Apartment #4; and

WHEREAS, Evergreen Court Apartment #4 is an Inclusionary Age Restricted Rental located on Block 443 / Lot 49.03 with 30-year Affordability Controls

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024**

governed by the statutes, ordinances, rules, and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the work proposed in Evergreen Court Apartment #4 includes:

- complete kitchen renovation, including replacement of cabinets and plumbing fixtures, and new appliances; electrical and lighting upgrades, including painting, and,
- complete bathroom renovation, including replacement of shower, sink, vanity, exhaust fans, plumbing fixtures, accessories and painting, and
- the replacement of all flooring throughout the apartment and repainting; and

WHEREAS, the Applicant has provided a project budget request dated January 29, 2024, in the amount of \$29,016 for the project, as well as “before” photographs of the primary areas to be renovated.

WHEREAS, the Applicant is a non-profit/special needs group that meets the eligibility criteria as outlined in the Manual; and

WHEREAS, Community Grants Planning & Housing, acting as administrators of the Township’s Affordability Assistance Program, has reviewed this resolution, and the form of resolution meets with their approval; and

WHEREAS, the Township Administrator has reviewed the request and recommends the award of the Grant to the Applicant for \$29,016.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Wyckoff, County of Bergen, State of New Jersey, that:

1. An Affordable Housing Assistance Program Grant to the Applicant in the amount of \$29,016 is hereby awarded for the renovations of Evergreen Court Apartment #1 in accordance with the request for funding/project budget request dated January 29, 2024.
2. 75% of the grant funds shall be provided at the time of award. The remaining 25% of the grant funds shall be tendered upon receipt of a detailed report of actual costs incurred when the project is completed, along with supporting contractor invoices, updated “after” photographs of the primary areas renovated and confirmation from the Construction Code Official that all permits required have been obtained, inspected, approved and closed out.
3. All Township fees under Chapter 108 (Construction Code, Uniform) of the Code of the Township of Wyckoff are hereby waived with regard to this project.
4. The Mayor, Municipal Clerk, and any other municipal official deemed necessary for implementing this grant are authorized to execute any required documents and agreements.
5. A copy of this Resolution shall be forwarded to the Township Administrator, Chief Financial Officer, Construction Code Official, and Community Grants Planning & Housing.

#24-126

Authorize Affordability Assistance Program Grant – Christian Health – Renovation of Evergreen Court Unit #5

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

WHEREAS, the Township Committee of the Township of Wyckoff approved the Affordability Assistance Policies and Procedures Manual ("Manual") by Resolution No. 2023-210 on June 8, 2023; and

WHEREAS, the Manual permits Non-Profits/Special Needs Group to request assistance from the Township under the Affordability Assistance Program; and

WHEREAS, Christian Health (the "Applicant") has requested funds from the Affordable Housing Trust Fund to support necessary renovations to deed-restricted affordable senior housing at their Wyckoff campus located at 301 Sicomac Avenue, Wyckoff, New Jersey, specifically Evergreen Court Apartment #5; and

WHEREAS, Evergreen Court Apartment #5 is an Inclusionary Age Restricted Rental located on Block 443 / Lot 49.03 with 30-year Affordability Controls governed by the statutes, ordinances, rules, and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the work proposed in Evergreen Court Apartment #5 includes:

- complete kitchen renovation, including replacement of cabinets and plumbing fixtures, and new appliances; electrical and lighting upgrades, including painting, and,
- complete bathroom renovation, including replacement of shower, sink, vanity, exhaust fans, plumbing fixtures, accessories and painting, and
- the replacement of all flooring throughout the apartment and repainting; and

WHEREAS, the Applicant has provided a project budget request dated January 29, 2024, in the amount of \$29,016 for the project, as well as "before" photographs of the primary areas to be renovated.

WHEREAS, the Applicant is a non-profit/special needs group that meets the eligibility criteria as outlined in the Manual; and

WHEREAS, Community Grants Planning & Housing, acting as administrators of the Township's Affordability Assistance Program, has reviewed this resolution, and the form of resolution meets with their approval; and

WHEREAS, the Township Administrator has reviewed the request and recommends the award of the Grant to the Applicant for \$29,016.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Wyckoff, County of Bergen, State of New Jersey, that:

1. An Affordable Housing Assistance Program Grant to the Applicant in the amount of \$29,016 is hereby awarded for the renovations of Evergreen Court Apartment #1 in accordance with the request for funding/project budget request dated January 29, 2024.
2. 75% of the grant funds shall be provided at the time of award. The remaining 25% of the grant funds shall be tendered upon receipt of a detailed report of actual costs incurred when the project is completed, along with supporting contractor invoices, updated "after" photographs of the primary areas renovated and confirmation from the Construction Code Official that all permits required have been obtained, inspected, approved and closed out.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024**

3. All Township fees under Chapter 108 (Construction Code, Uniform) of the Code of the Township of Wyckoff are hereby waived with regard to this project.
4. The Mayor, Municipal Clerk, and any other municipal official deemed necessary for implementing this grant are authorized to execute any required documents and agreements.
5. A copy of this Resolution shall be forwarded to the Township Administrator, Chief Financial Officer, Construction Code Official, and Community Grants Planning & Housing.

#24-127 Authorize Affordability Assistance Program Grant – Christian Health – Renovation of Evergreen Court Unit #6

WHEREAS, the Township Committee of the Township of Wyckoff approved the Affordability Assistance Policies and Procedures Manual (“Manual”) by Resolution No. 2023-210 on June 8, 2023; and

WHEREAS, the Manual permits Non-Profits/Special Needs Group to request assistance from the Township under the Affordability Assistance Program; and

WHEREAS, Christian Health (the “Applicant”) has requested funds from the Affordable Housing Trust Fund to support necessary renovations to deed-restricted affordable senior housing at their Wyckoff campus located at 301 Sicomac Avenue, Wyckoff, New Jersey, specifically Evergreen Court Apartment #6; and

WHEREAS, Evergreen Court Apartment #6 is an Inclusionary Age Restricted Rental located on Block 443 / Lot 49.03 with 30-year Affordability Controls governed by the statutes, ordinances, rules, and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the work proposed in Evergreen Court Apartment #6 includes:

- complete kitchen renovation, including replacement of cabinets and plumbing fixtures, and new appliances; electrical and lighting upgrades, including painting, and,
- complete bathroom renovation, including replacement of shower, sink, vanity, exhaust fans, plumbing fixtures, accessories and painting, and
- the replacement of all flooring throughout the apartment and repainting; and

WHEREAS, the Applicant has provided a project budget request dated January 29, 2024, in the amount of \$29,016 for the project, as well as “before” photographs of the primary areas to be renovated.

WHEREAS, the Applicant is a non-profit/special needs group that meets the eligibility criteria as outlined in the Manual; and

WHEREAS, Community Grants Planning & Housing, acting as administrators of the Township’s Affordability Assistance Program, has reviewed this resolution, and the form of resolution meets with their approval; and

WHEREAS, the Township Administrator has reviewed the request and recommends the award of the Grant to the Applicant for \$29,016.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Wyckoff, County of Bergen, State of New Jersey, that:

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

1. An Affordable Housing Assistance Program Grant to the Applicant in the amount of \$29,016 is hereby awarded for the renovations of Evergreen Court Apartment #1 in accordance with the request for funding/project budget request dated January 29, 2024.
2. 75% of the grant funds shall be provided at the time of award. The remaining 25% of the grant funds shall be tendered upon receipt of a detailed report of actual costs incurred when the project is completed, along with supporting contractor invoices, updated "after" photographs of the primary areas renovated and confirmation from the Construction Code Official that all permits required have been obtained, inspected, approved and closed out.
3. All Township fees under Chapter 108 (Construction Code, Uniform) of the Code of the Township of Wyckoff are hereby waived with regard to this project.
4. The Mayor, Municipal Clerk, and any other municipal official deemed necessary for implementing this grant are authorized to execute any required documents and agreements.
5. A copy of this Resolution shall be forwarded to the Township Administrator, Chief Financial Officer, Construction Code Official, and Community Grants Planning & Housing.

#24-128 Authorize Affordability Assistance Program Grant – Christian Health – Renovation of Evergreen Court Unit #14

WHEREAS, the Township Committee of the Township of Wyckoff approved the Affordability Assistance Policies and Procedures Manual ("Manual") by Resolution No. 2023-210 on June 8, 2023; and

WHEREAS, the Manual permits Non-Profits/Special Needs Group to request assistance from the Township under the Affordability Assistance Program; and

WHEREAS, Christian Health (the "Applicant") has requested funds from the Affordable Housing Trust Fund to support necessary renovations to deed-restricted affordable senior housing at their Wyckoff campus located at 301 Sicomac Avenue, Wyckoff, New Jersey, specifically Evergreen Court Apartment #14; and

WHEREAS, Evergreen Court Apartment #14 is an Inclusionary Age Restricted Rental located on Block 443 / Lot 49.03 with 30-year Affordability Controls governed by the statutes, ordinances, rules, and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the work proposed in Evergreen Court Apartment #14 includes:

- complete kitchen renovation, including replacement of cabinets and plumbing fixtures, and new appliances; electrical and lighting upgrades, including painting, and,
- complete bathroom renovation, including replacement of shower, sink, vanity, exhaust fans, plumbing fixtures, accessories and painting, and
- the replacement of all flooring throughout the apartment and repainting; and

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024**

WHEREAS, the Applicant has provided a project budget request dated January 29, 2024, in the amount of \$29,016 for the project, as well as “before” photographs of the primary areas to be renovated.

WHEREAS, the Applicant is a non-profit/special needs group that meets the eligibility criteria as outlined in the Manual; and

WHEREAS, Community Grants Planning & Housing, acting as administrators of the Township’s Affordability Assistance Program, has reviewed this resolution, and the form of resolution meets with their approval; and

WHEREAS, the Township Administrator has reviewed the request and recommends the award of the Grant to the Applicant for \$29,016.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Wyckoff, County of Bergen, State of New Jersey, that:

1. An Affordable Housing Assistance Program Grant to the Applicant in the amount of \$29,016 is hereby awarded for the renovations of Evergreen Court Apartment #1 in accordance with the request for funding/project budget request dated January 29, 2024.
2. 75% of the grant funds shall be provided at the time of award. The remaining 25% of the grant funds shall be tendered upon receipt of a detailed report of actual costs incurred when the project is completed, along with supporting contractor invoices, updated “after” photographs of the primary areas renovated and confirmation from the Construction Code Official that all permits required have been obtained, inspected, approved and closed out.
3. All Township fees under Chapter 108 (Construction Code, Uniform) of the Code of the Township of Wyckoff are hereby waived with regard to this project.
4. The Mayor, Municipal Clerk, and any other municipal official deemed necessary for implementing this grant are authorized to execute any required documents and agreements.
6. A copy of this Resolution shall be forwarded to the Township Administrator, Chief Financial Officer, Construction Code Official, and Community Grants Planning & Housing.

#24-129 Rejecting Bids Received for Contract #2023-15 Supply, Delivery & Installation of Brick Veneer for Pole Barn

WHEREAS, on Thursday, December 21, 2023, the Township of Wyckoff received bids for Contract No. No. 2023-15 – SUPPLY, DELIVERY & INSTALLATION OF BRICK VENEER ON MUNICIPAL COMPLEX POLE BARN and four (4) bids were received; and

WHEREAS, upon review of the bid submissions, it was determined that changes to the bid specifications and rebid are necessary; and

WHEREAS, N.J.S.A. 40A:11-13.2(d) permits a contracting unit to reject all bids if the contracting unit wants to substantially revise the specifications for the goods or services.

WHEREAS, it is the recommendation of the Township Administrator/Qualified Purchasing Agent that the bids received for Contract No. 2023-15 be rejected and the plans and specifications revised and rebid.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that the bids received for Contract No. 2023-15 are hereby rejected, in accordance with the provisions of N.J.S.A. 40A:11-13.2(d).

BE IT FURTHER RESOLVED that that Township Administrator/Qualified Purchasing Agent is hereby authorized to revise and rebid the contract.

II Ordinances – Introduction

#2005 - AN ORDINANCE TO MODIFY AND SUPPLEMENT CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “CONSTRUCTION CODES, UNIFORM” TO AMEND SECTION 108-3, “FEE SCHEDULE”, TO INCREASE CERTAIN FEES FOR UNIFORM CONSTRUCTION CODE PERMITS.

ORDINANCE #2005

AN ORDINANCE TO MODIFY AND SUPPLEMENT CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “CONSTRUCTION CODES, UNIFORM” TO AMEND SECTION 108-3, “FEE SCHEDULE”, TO INCREASE CERTAIN FEES FOR UNIFORM CONSTRUCTION CODE PERMITS.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff County of Bergen, State of New Jersey, Chapter 108 is amended as follows:

SECTION 1 Section 108-1, “Establishment of Enforcement Agency” remains unchanged.

SECTION 2 Section 108-2, “Establishment of Board of Appeals; procedure” remains unchanged.

SECTION 3 Section 108-3, “Fee Schedule” is amended as follows:

SS 108-3 Fee Schedule

A. The fee for a construction permit shall be the sum of the subcode fees listed herein and shall be paid before the permit is issued:

- (1) Plan review fee
 - (a) New Construction. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building subcode fee.
 - (b) Additions. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building fee.
 - (c) Renovations, alterations, and repairs. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building subcode fee. The Minimum fee shall be \$75.
 - (d) Roofing and siding. No plan review fee is required.
- (2) Building subcode fees. The fee for work under the building subcode shall be as follows:
 - (a) New building and additions. Permit fees shall be based upon the volume of the structure. Volume shall be

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

computed in accordance with N.J.A.C. 5:23-2.28. The building permit fee shall be in an amount and rate established by the New Jersey Department of Community Affairs (NJDCA) for the per cubic foot charge of volume for buildings and structures of all use groups and types of construction as classified and defined in Article 3 of the building subcode. State of New Jersey training fees shall be in an amount and rate established by the NJDCA for the per cubic foot charge of volume of new construction in accordance with N.J.A.C. 5:23-4.19(b). The following minimum fees shall be in effect:

- [1] Principal building: \$1,100
 - [2] Additions: less than 120 square feet of floor area, \$175; 121 square feet of floor area and greater, \$375.
 - [3] Accessory building: \$110
 - [4] Sheds greater than 100 square feet: \$150.
- (b) Renovations, alterations, decks, and repairs. The fee shall be based upon the estimated cost* of the work. The fee shall be in the amount of \$25 per \$1,000 of estimated cost. The minimum fee shall be \$100. This fee scale shall also apply to roofing and siding.

*NOTE: For the purpose of determining estimated cost, the applicant shall submit to the enforcing agency, if available, cost data produced by the architect or engineer of record or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The enforcing agency will make the final decision regarding estimated cost. Included in the building subcode permit is a non-refundable plan review fee which is 20% of the building subcode fee.

- (c) Swimming Pools. Permit fees for inground pools shall be \$410 in addition to electric, plumbing, fire (if pool-heater-installed) and fence permits, ~~as well as a certificate of occupancy fee.~~ Above ground pools shall require a permit fee of \$100 in addition to electric, plumbing, and fence permits, ~~as well as a certificate of occupancy fee.~~ Inground pools require Stormwater Management review by the Township Engineer prior to submittal of inground pool permits.
- (d) Change of contractor fee ~~\$90~~ \$100
- (e) Asbestos hazard abatement permit shall be ~~\$90~~ \$100 in accordance with NJAC 5:23-8.10(a)1, and \$14 for a certificate of occupancy following successful completion of abatement in accordance with NJAC 5:23-8.10(a)2.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

(3) Plumbing subcode fees.

- (a) The fees for installation or replacement under the plumbing subcode shall be as follows:

Fixture/Equipment	Fee
Water closets	<u>\$30-\$35</u>
Urinal/bidet	<u>\$30 \$35</u>
Bathtub	<u>\$30-\$35</u>
Lavatory	<u>\$30-\$35</u>
Shower	<u>\$30-\$35</u>
Floor drain	<u>\$30-\$35</u>
Sink	<u>\$30-\$35</u>
Dishwasher	<u>\$30-\$35</u>
Drinking fountain	<u>\$30 \$35</u>
Washing machine	<u>\$30-\$40</u>
Hose bib	<u>\$30</u>
Generator	<u>\$125 \$150</u>
Gas piping (each device)	<u>\$60 \$90 min</u>
<u>\$40 each additional device</u>	
Fuel oil piping (each device)	<u>\$60</u>
Water heater	<u>\$90-\$95</u>
Steam boiler (each)	<u>\$425 \$150</u>
Hot water boiler (each)	<u>\$425 \$150</u>
Sewer pump	<u>\$90-\$100</u>
Interceptor/separator	<u>\$90</u>
Backflow preventer	<u>\$30 \$35</u>
Inground pool	<u>\$245 \$250</u>
Grease trap	<u>\$125</u>
Water-cooled air-conditioning or refrigeration unit	<u>\$55</u>
Sewer connection	<u>\$125</u>
Water service connection	<u>\$90</u>
Gas service connection	<u>\$90</u>
Commercial dishwasher	<u>\$45</u>
Water cooler	<u>\$20</u>
Water softener	<u>\$90</u>
Sewer ejector	<u>\$65 \$90</u>
Reduced-pressure backflow device	<u>\$90</u>
Vent stack	<u>\$20 \$25</u>
Residential A/C Unit	<u>\$425 \$130</u>
Commercial A/C Unit	<u>\$425 \$150</u>
Condensate Line	<u>\$35</u>
Chimney Liner (each)	<u>\$440 \$125</u>
Gas Log Set	<u>\$90 \$105</u>
Make-up Air System	<u>\$90</u>
Rain Sensor	<u>\$30</u>
Gasoline Pump/Dispenser (each)	<u>\$250</u>
Stacks (each)	<u>\$30 \$35</u>
Ice Maker	<u>\$35</u>
Pot Filler	<u>\$35</u>
Minimum plumbing fee	<u>\$90 \$125</u>

- (b) A plan review fee of 20% is included in the plumbing subcode fees as listed in Subsection A(3)(a) above.
- (c) Change of contractor fee \$90-\$100

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

(4) Demolition permits. The fee for demolition permits shall be as follows:

- (a) Principal building: \$300
- (b) Accessory building: \$100
- (c) Shed over 100 square feet: \$100
- (d) Shed 100 square feet or less: \$50

(5) Relocation of building. The fee for the removal of one building from one lot to another location on the same lot shall be in the amount of ~~\$25~~ \$35 per \$1,000 of the estimated cost of moving, plus the estimated cost of a new foundation and all work necessary to place the building, in its completed condition, in the new location.

(6) Signs. The fee for a permit to construct a sign shall be in the amount of \$30 for each side to be displayed and \$0.45 per square foot of surface area of the sign, computed on each side of the sign to be displayed. This fee shall be in addition to any Planning Board application fee which may be required by Chapter 186 Zoning.

(7) Fences. The fee for a permit to construct a fence up to six feet-in height shall be in the amount of ~~\$125, \$35 per \$1,000 of value, or a minimum fee of \$125, which shall include the plan review fee.~~ This fee shall be in addition to any Planning Board application fees which may be required by Chapter 186, Zoning. Pool fences required by the Uniform Construction Code to establish a safety barrier shall require a fee of \$150.

(8) Certification of occupancy.

(a) The fee for certificate of occupancy shall be as follows:

Unit	Fee
Each new business, industrial or residential structure	\$190
Each unit of condominiums or Townhouses	\$85
Each business establishment (all zones)	\$85
Each industrial establishment	\$85
Each change in commercial use pursuant to the Uniform Construction Code	\$85
Each adult condominium unit resale	\$85
Continued occupancy letter Addition	\$140
Each detached garage, accessory structure	\$65
Renewal of temporary certificate of occupancy	\$270
Inground swimming pool	\$140

(b) A certificate of occupancy/approval shall only be issued if current property taxes, sewer service charges any outstanding

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

building violation penalties are paid.

- (9) Miscellaneous certifications. The fee for each request for written clarification of any sort shall be \$60. This shall include but not be limited to requests for floodplain information or the availability of sewers.

- (10) Fire subcode fees.

- (a) The fees under the fire subcode shall be as follows:

Description	Fee
Water supply source	<u>\$35-\$200</u>
Method of valve supervision	<u>\$35-\$50</u>
Local alarm supervision	<u>\$35-\$50</u>
Central supervision	<u>\$35-\$50</u>
Proprietary supervision	<u>\$35-\$50</u>
Flammable liquid storage tanks	\$270
Combustible liquid storage tanks	\$160
Liquefied petroleum gas (LPG) storage tanks	\$110
Liquefied natural gas (LNG) storage tanks	\$110
Wet sprinkler heads, up to 25 heads	<u>\$85-\$150</u>
Dry sprinkler heads, up to 25 heads	<u>\$85-\$150</u>
Sprinkler heads:	
26 to 75 heads	<u>\$450-\$300</u>
76 to 200 heads	<u>\$475-\$400</u>
Each additional head over 200	\$65
Smoke detectors \$80 <u>\$150</u> minimum, and \$20 or each smoke detector over 8	
Heat detectors, each	\$5
Kitchen hood exhaust systems, commercial (each)	\$250
Pre-engineered systems:	
CO ₂	<u>\$55-\$200</u>
Halon suppression	<u>\$55-\$200</u>
Foam suppression	<u>\$55-\$200</u>
Dry chemical	<u>\$55-\$200</u>
Wet chemical	<u>\$55-\$200</u>
Gas- or oil-fired appliance (each)	\$90
Generator	<u>\$425-\$150</u>
Pool Heater	\$125
Fireplace or wood burning stove	\$80
Gasoline pump	\$250
MPD (multiple product dispenser)	\$225
Underground storage tank removal or abandonment of tank	\$125
Standpipes:	
4-inch riser	<u>\$100-\$300</u>
6-inch riser	<u>\$125-\$300</u>
8-inch riser	<u>\$175-\$300</u>
Over 8-inch riser	<u>\$225-\$300</u>
Minimum fire subcode fee	<u>\$90-\$125</u>

- (b) A plan review fee of 20% is included in the fire subcode fees as listed in Subsection A (10)(a) above

- (c) Change of contractor fee \$90-\$100

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

(11) Electrical subcode fees.

- (a) The fees for installation or replacement under the electrical subcode shall be as follows:

Description	Fee
Fixtures, receptacles, switches 1 to 50 outlets	\$90
Each additional above 50	\$2-\$3
Range	\$30 <u>\$45</u>
Oven(s) <u>each</u>	\$30 <u>\$45</u>
Surface unit	\$30
Dishwasher	\$30
Garbage disposal	\$30
Dryer	\$30
Space heater/air handler	\$75
Air-conditioning unit	\$75
a. Up to 75hp or kw	\$75
b. 75 to 99hp or kw	<u>\$125</u>
c. Over 100hp or kw	<u>\$450</u>
Intercom panels, each	\$30
Storable pools, spas/hot tubs	\$90
a. <u>Storable pools/spas/hot tubs</u>	<u>\$90</u>
b. <u>Above Ground Pool</u>	<u>\$195</u>
c. <u>Inground Pool</u>	<u>\$250</u>
Pool installation	<u>\$215</u>
Generator (includes transfer switch)	<u>\$425</u>
a. <u>Up to 99kw</u>	<u>\$150</u>
b. <u>Over 100kw</u>	<u>\$450</u>
Automatic Transfer Switch, <u>service disconnect switch</u>	\$30
a. Up to 200A	<u>\$55</u>
b. <u>Over 200A to 400A</u>	<u>\$125</u>
c. <u>Over 400A to 800A</u>	<u>\$199</u>
Water heater (each)	\$90
Central heat: oil, gas or electric	\$30
Baseboard heat units	\$30
Thermostats, each	\$45 <u>\$25</u>
Heat pump, each	\$30 <u>\$45</u>
Pump(s), each	\$30
Motor control center/ subpanels	\$55
Sign, each	\$30
Light standards, each	\$25
Motors, fractional horsepower, each	\$15
Motors, all others, each	\$30
Transformers, each	\$30
a. <u>Up to 75kva</u>	<u>\$75</u>
b. <u>Up to 100kva</u>	<u>\$125</u>
Prime Transformers	
a. <u>Up to 200 KW</u>	<u>\$450</u>

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

b.	<u>200 to 500 KW</u>	<u>\$350</u>
c.	<u>Over 500 KW</u>	<u>\$450</u>
Service entrance		\$100
Elevator		\$160
Low Voltage Landscape Lighting		\$90
Active solar system		\$695
Annual Pool Inspection (Visual)		<u>\$75-\$150</u>
RTU HVAC		\$85
Generator Inlet		\$45
EV Car Charger		\$45
Battery Backup (Solar)		<u>\$30-\$45</u>
Minimum electric subcode fee		<u>\$90-\$125</u>

- (b) A plan review fee of 20% is included in the electrical subcode fee as listed in Subsection A(1)(a) above
- (c) Change of Contractor fee \$90 \$100.

(12) Smoke detector compliance certificate fees.
(a) Installation.

[1] Smoke detectors shall be installed in each dwelling unit, as defined in N.J.S.A. 55:13A-3 and N.J.S.A. 52:27D-196, upon the sale, rental, transfer, or lease of any dwelling unit in the Township of Wyckoff.

[2] Each dwelling unit sold, rented, leased, or transferred shall have a smoke-sensitive alarm device on each level of the structure and outside each separate sleeping area in the immediate vicinity of the bedrooms and located on or near the ceiling in accordance with National Fire Protection Association Standard No. 74-1984 for the installation, maintenance, and use of household fire-warning equipment. The installation of battery-operated smoke-sensitive alarm devices shall be accepted as meeting the requirements of this section. The smoke-sensitive device shall be tested and listed by a product certification agency recognized by the Bureau of Fire Safety.

- (b) Maintenance responsibility.
- [1] Sellers, transferors, lessors, buyers, transferees, and tenants of all dwelling units subject to this chapter shall be responsible for the correct installation and maintenance of smoke detectors as described herein.

[2] The owner of a rental unit shall, at the time of installation of the smoke detector and thereafter at the commencement of each tenancy, provide to the tenant at least one copy of written instructions on the operation, maintenance, and testing of the smoke detector, including the replacement of batteries in the battery-operated unit.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

[3] The owner and tenant of each rental unit shall be responsible for the proper maintenance of the smoke detectors, including the replacing of batteries and repair or replacement of the unit, in accordance with the standards hereinabove set forth.

(c) Inspection and records. Upon the sale of a dwelling unit or the rental, lease or transfer of any dwelling unit, the seller, landlord, transferor, buyer, transferee, or tenant is required to obtain from the Township of Wyckoff a smoke detector certificate of compliance stating that the property is in compliance with the provisions of this chapter.

(d) Fee. Applications for smoke detector compliance certificates shall be submitted to the Chief of the Fire Prevention Bureau of the Township of Wyckoff with the application fee prepaid. Within 10 business days of the receipt of the application and fee, the designated official of the Township of Wyckoff shall inspect the premises to determine whether the same complies with the provisions of this chapter. The application fee for a certificate of smoke detector and carbon monoxide compliance (CSDCMAC), as required by N.J.A.C. 5:70-2.3, shall be based upon the amount of time remaining before the change of occupant is expected, as follows:

[1] Requests for a CSDCMAC received more than 10 business days prior to the change of occupant: \$90.

[2] Requests for a CSDCMAC received four to 10 business days prior to the change of occupant: \$145.

[3] Requests for a CSDCMAC received fewer than four business days prior to the change of occupant: \$205.

[4] There will be a reinspection fee of \$50 for each inspection visit thereafter.

(e) Penalty provision. Any person or corporation, including an officer, director or employee of a corporation, who violates any of the provisions of this subsection shall commit a violation of the Uniform Fire Safety Act and shall be subject to a fine of not more than \$500 for the first offense and not more than \$2,000 for a subsequent offense, and be enforceable by civil action in a summary manner under the Penalty Enforcement Law, N.J.S.A. 2A:58-1 et seq., with further provision that a violator who fails to pay may be imprisoned for up to six months. In case of continuing violations, each day that the violation persists shall be deemed a separate violation. In addition, the violator shall become liable to the Township of Wyckoff for the cost of suppressing any fire

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

directly or indirectly resulting from the violation pursuant to the provisions of N.J.S.A. 52:27D-210.

- (13) Elevator subcode fees. The fees for work under the elevator subcode shall be as follows:

(a) Plan review fee.

- [1] Per elevator: \$280 each.
- [2] Dumbwaiter: \$140 each.
- [3] Stairway chair lift, inclined and vertical wheelchair lift and man lift: \$160.

(b) Construction inspection for Subsection **A(13)(a)**: \$240 each.

(c) Inspections.

- [1] The fee for the six-month routine inspection of elevator devices shall be as follows:

- [a] Traction and winding drum elevators (one to 10 floors): \$225
- [b] Hydraulic elevators: \$165
- [c] Roped hydraulic elevators: \$225

- [2] The fee for the one-year periodic inspection and witnessing of tests of elevator devices, which shall include a six-month routine inspection, shall be as follows:

- [a] Traction and winding drum elevators (one to 10 floors): \$325
- [b] Hydraulic elevators: \$235
- [c] Roped hydraulic elevators: \$325
- [d] Dumbwaiters: \$195
- [e] Man lifts, stairway chair lifts, inclined and vertical wheelchair lifts: \$195
- [f] Other (each): \$110

- [3] The fee for the three-year or five-year inspection of elevator devices shall be as follows:

- [a] One to 10 floors (five-year inspection): \$550

- (d) For renovation or alteration, per \$1,000 or fraction thereof of the estimated cost of work: \$20 each.

(14) Mechanical subcode fees.

- (a) The fees for installation or replacement under the mechanical subcode shall be as follows:

Description

Fee

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

Water heater (new/replacement) each	\$90 \$95
Gas piping (each device)	\$60 \$90 min
	<u>\$40 each additional device</u>
Fuel oil piping (each device)	\$60
Steam Boiler	\$425-\$150
Hot Water Boiler	\$425 \$150
Furnace	\$425 \$150
HVAC (including RTU)	\$425-\$150
Generator	\$425 \$150
Fireplace	\$80
Tank Install	\$110
Minimum fee	\$90-\$125
<u>Change of Contractor fee \$100</u>	

B. The Construction Official shall, with the advice of the subcode officials, prepare and submit to the Township Committee biannually a report recommending a fee schedule based on the operating expenses of the agency and any other expenses of the municipality fairly attributable to the enforcement of the State Uniform Construction Code Act.

C. Surcharge fees.

(1) In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations,^[3] the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.0006 per cubic foot of volume of new construction. Said surcharge fee shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs, on a quarterly basis for the fiscal quarters ending September 30, December 31, March 31 and June 30, and not later than one month next succeeding the end of the quarter for which it is due. In the fiscal year in which the regulations first become effective, said fee shall be collected and remitted for the third and fourth quarters only.

(2) The enforcing agency shall report annually at the end of each fiscal year to the Bureau of Housing Inspection, and not later than July 31, the total amount of the surcharge fee collected in the fiscal year. In the fiscal year in which the regulations first become effective, said report shall be for the third and fourth quarters only.

SECTION 4 – Section 108-4, “Violations and Penalties” remains unchanged.

SECTION 5 – Section 108-5, “Interpretations of Powers” remains unchanged.

SECTION 6 – Except as herein amended and supplemented, all other provisions of Chapter 108 of the Code of the Township of Wyckoff, “Construction Codes, Uniform”, remain in full force and effect.

SECTION 7 – This Ordinance shall take effect immediately upon final passage and publication as required by law.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

III Motions

- A. Approve the application of Volunteer Junior Fire Fighter Kevin A. O'Neill into the Wyckoff Volunteer Fire Department, Fire Company #3 as a regular fire fighter.
- B. Approve the application of Christian Health to post a 6' x 9' temporary sign promoting their gift shop's annual Flower and Gift sale. The sign would be placed on the corner of Sicomac Avenue and Christian Health Way and posted for the ten-day period beginning Friday, March 15, 2025 and will be taken down on Monday morning, March 25th.
- C. Confirm the appointment of Mr. Lawrence Berger to the Recreation Advisory Board to complete an unexpired term set to end December 31, 2025.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

During the vote, Mr. Madigan offered his congratulations and welcomed Company #3 Firefighter, Kevin O'Neill to the Wyckoff Volunteer Fire Department as a full firefighter.

10. Ordinance for Further Consideration:

Mayor Melchionne, I have several Ordinances for Public Hearing / Further Consideration on tonight's agenda. The first is **ORDINANCE #2002** which is

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2024 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2002, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Melchionne requested a motion to close the public comment period.

At the Conclusion of public comments:

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

COMMITTEE PERSON BOONSTRA : I move that the Public Hearing on Ordinance #2002 be closed.

COMMITTEE PERSON SHANLEY : Seconded

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2002, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON BOONSTRA : I move Ordinance #2002 on second reading by title only.

COMMITTEE PERSON SHANLEY : Seconded.

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

ORDINANCE #2002

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2024 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, Bergen County, New Jersey, that an Ordinance entitled "An Ordinance Providing for and Establishing Sewer Service Charges for the Use of the Sanitary Sewer System of the Township of Wyckoff, Bergen County, New Jersey," (adopted April 1, 1970, as Ordinance No. 607), be amended as follows:

SECTION 1. Chapter 157, Sewers, Part 2, Article XI, Section 157-62, Schedule of Charges, is hereby replaced with the following:

- A. The sewer service charge hereby established for 2024 shall be sufficient to:
- (1) cover all the charges, costs and expenses related to the sewer service, such as, but not limited to, the charges of the Northwest Bergen County Utility Authority, the charges of the Boroughs of Midland Park and Waldwick, pump stations and ejector station operation and maintenance costs, and all the costs incurred by the Township of Wyckoff in collecting its sewer service charges; and,
 - (2) create a reasonable reserve for maintenance and repairs.
- B. The sewer service charge shall be an annual charge commencing upon the date upon which a building connection is approved by the Township, and such charge shall be on the following basis and this rate shall stay in effect until subsequently modified by ordinance amendment:

TYPE OF SERVICE

ANNUAL CHARGE

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

- A. Single Family Residential Dwelling Unit - (house, condominium, townhouse or six or more apartment units contained in same building.....charge per unit - \$490.00
- B. Two Family Residential Dwelling.....\$558.00
plus \$2.91 per 1,000 gallons for flow in excess of 156,000 gallons.
- C. Three (3) to Five (5) Family Residential dwelling units..... charge per unit - \$268.00 each plus \$2.91 per 1,000 gallons for flow in excess of 208,000 gallons.
- D. Commercial.....\$490.00
plus \$2.91 per 1,000 gallons for flow in excess of 104,000 gallons.
- E. Combination Commercial/Residential Dwelling Unit:
1. Commercial and one separate detached residential dwelling unit
.....\$916.00 plus \$2.91 per 1,000 gallons for flow in excess of 145,600 gallons.
2. Commercial with one residential dwelling unit within same structure.....\$664.00
plus \$2.91 per 1,000 gallons for flow in excess of 145,600 gallons
- F. Commercial(s) with two (2) to five (5) residential dwelling units.....charge per unit - \$490.00 plus \$224.00 per dwelling unit. Flow in excess of 104,000 gallons plus 41,600 gallons for each residential dwelling unit will be charged at \$2.91 per 1,000 gallons.

SECTION 2. Except as hereby amended, Chapter 157 is hereby ratified and reaffirmed and shall continue in full force and effect.

SECTION 3. The invalidity of any section or provisions of this amendment to the ordinance shall not invalidate any other sections or provisions thereof.

SECTION 4. This ordinance shall take effect upon passage and publication as required by law.

Mayor Melchionne, I also have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #2003** which is

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 15 (CLAIMS APPROVAL) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2003, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

There being no one stepping forward after several minutes had passed, Mayor Melchionne requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #2003 be closed.

COMMITTEE PERSON LANE : Seconded

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2003, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #2003 on second reading by title only.

COMMITTEE PERSON BOONSTRA : Seconded.

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

ORDINANCE #2003

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 15 (CLAIMS APPROVAL) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff is amended as follows:

SECTION 1. Chapter 15 (Claims Approval) is hereby amended and supplemented in its entirety to read as follows:

CHAPTER 15 CLAIMS APPROVAL

§ 15-1 Presentation of claims.

- A. Any person claiming payment from the municipality shall present a detailed bill of items or demand, specifying particularly how the bill or demand is made up, with a certification of the party claiming payment by either original signature, signature stamp, facsimile signature or electronic signature, that the bill or demand is correct (N.J.S.A. 40A:5-16) to the Chief Financial Officer, duly certified or, in the alternative, supported by an affidavit of the claimant. Such claims shall be submitted on voucher forms provided by the Township.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

- B. All claimant certification procedures shall comply with N.J.A.C. 5:30-9A.6.
- C. The Township shall, as it deems necessary and appropriate, allow payments to be made without certification by a claimant as to whether the bill or demand is correct under the following circumstances:
- (1) When payment to the claimant is required in advance of the delivery of the following materials or services if those materials or services cannot be obtained from any other source at comparable prices, including:

- a. For such purposes as may be permitted pursuant to N.J.S.A. 40A:5-16.2 and 16.3;
- b. Payment obligations to the state or federal governments;
- c. Membership in a nonprofit organization;
- d. Educational courses;
- e. Registration for a conference or convention sponsored by a nonprofit organization; and
- f. Website hosting, including registration and maintenance of a domain name;
- g. When ordering, billing, and payment transactions for goods or services are made through a computerized electronic transaction utilizing standard electronic funds transfer technologies; and
- h. Where the claimant does not provide, as part of its normal course of business, a certification from an individual with knowledge of the transaction that a bill or demand is correct, however, the Chief Financial Officer shall have the sole discretion to require a claimant certification as the Chief Financial Officer may from time to time deem appropriate.

- D. These provisions shall not apply to the reimbursement of employee expenses or payment for professional or personal services.

- a. No employee expenses shall be reimbursed unless the employee provides a detailed statement, certified in writing by the employee, along with documentation in support of each expense.
- b. For the purposes of this section, a "personal" service shall be a service provided exclusively and entirely by the individual seeking payment.

- E. Claimant certification shall not be required as a condition for payment to be made for debt service or any services set forth under N.J.S.A. 40A:5-16.d.

§ 15-2 Certification of receipt of materials.

The Chief Financial Officer shall see that the written or electronic certification of the officer or duly authorized employee whom the Township Administrator has duly designated to certify that the

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

materials have been received by or the services rendered to the Township appears on every claim.

§ 15-3 Preliminary approval.

Claims shall be presented to two Township Committeemen serving as the Finance Subcommittee of the Township Committee. If satisfied that the claims are proper and valid, the Finance Subcommittee shall sign the vouchers and present them to the governing body for formal approval at a regular meeting.

§ 15-4 Approval or rejection by governing body.

Claims shall be considered by the governing body, which shall approve the same, except that said governing body may reject any claim presented to it, stating the reason for such rejection. Any disapproved claim shall be referred back to the Chief Financial Officer with such instruction as the governing body may give at the time of disapproval.

§ 15-5 Recording of claims.

It shall be the duty of the Municipal Clerk to record all claims in the official minutes, indicating that the governing body has, by formal action, approved the same, with appropriate record as to any claims disapproved or rejected.

§ 15-6 Indication of approval for payment.

It shall be the duty of the Chief Financial Officer, or designee, to indicate on said claims that they have been approved for payment, with the date of approval thereof noted on the claim.

§ 15-7 Preparation of checks.

After the claims have been approved, the Chief Financial Officer, or designee, shall prepare the necessary checks and drafts for the payment thereof, which shall be signed by the Mayor and the Municipal Clerk and then countersigned by the Chief Financial Officer. After preparing checks or drafts for the payment of claims, the Chief Financial Officer, or designee, shall record them in proper books of account and thereafter mail or otherwise distribute the checks to the claimants.

§ 15-8 Preparation of payrolls.

In the case of payrolls, the appropriate department heads or such officer or employee as may be designated by the Township Administrator shall prepare the necessary payrolls for all employees, which payrolls shall be duly certified by the person authorized to certify that the services have been rendered and the amount specified is, in fact, due and owing to the employee or employees. Said payroll shall then be approved by the department head responsible therefor and presented to the Township Administrator and the governing body for approval and, after approval, shall be paid in due course.

§ 15-9 Payroll account.

A payroll account is hereby established, and the governing body may, by resolution, prescribe the manner in which payroll checks shall be drawn, who shall sign the same, and the dates on which payment shall be made.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

§ 15-10 Reimbursement for travel expenses.

Any claim for reimbursement of actual and necessary traveling expenses shall be itemized and supported by receipts where available and shall be authorized by the Township Committee.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

Mayor Melchionne, I also have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #2004** which is

ORDINANCE #2004

**AN ORDINANCE AMENDING SALARY ORDINANCE #2000 AND
FIXING THE RATE OF COMPENSATION OF CERTAIN PUBLIC
WORKS EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2004, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Melchionne requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #2004 be closed.

COMMITTEE PERSON LANE : Seconded

ROLL CALL VOTE

BOONSTRA YES **LANE** YES **MADIGAN** YES
SHANLEY YES **MELCHIONNE** YES

With an affirmative vote the motion was approved

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2004, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #2004 on second reading by title only.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

COMMITTEE PERSON BOONSTRA : Seconded.

ROLL CALL VOTE

BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

11. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES LANE YES MADIGAN YES
SHANLEY YES MELCHIONNE YES

With an affirmative vote the motion was approved

The Business Meeting was Adjourned at 8:22 pm.

During the course of this meeting, there were between 1 and 3 viewers watching live on YouTube.



Peter J. Melchionne, Mayor



Nancy A. Brown, Municipal Clerk

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

Proclamation

WHEREAS, David V. Murphy embarked on his law enforcement journey in 1992 as an Auxiliary Police Officer in the Borough of Glen Rock; and

WHEREAS, in 1995, David commenced his tenure as a dispatcher in Wyckoff, subsequently transitioning to the role of police officer in 1996; and

WHEREAS, David demonstrated exceptional dedication and competence, progressing through the ranks to serve as Sergeant in 2006, Lieutenant in 2009, and ultimately Chief in 2016; and

WHEREAS, David has been an integral part of the Township of Wyckoff's Office of Emergency Management since 2007; and

WHEREAS, David's commitment extended to his role as an Investigator on the Bergen County Prosecutor's Office Arson Task Force – Major Crimes Squad starting from 2011; and

WHEREAS, David is recognized for his pivotal role in the reconstruction of the Wyckoff Police Department after the BCPO/AG oversight; and

WHEREAS, under David's leadership, the Department achieved Accreditation twice within the last decade, meeting the stringent standards of the New Jersey State Association of Chiefs of Police; and

WHEREAS, David and his team have successfully established and managed programs such as the Junior Police Academy and Citizens Police Academy; and

WHEREAS, in the previous year, David initiated the SLEO III program in all five K-8 Wyckoff public schools and the local parochial school, recreating and training 6 new Special Law Enforcement officers; and

WHEREAS, alongside his law enforcement career, David has served as a dedicated Wyckoff volunteer firefighter for 31 years, ascending to the role of Fire Chief from 2007 to 2011; and,

WHEREAS, David's involvement extends to membership in the Bergen County Police Chief's Association since assuming the role of Wyckoff Police Chief in 2016; and,

WHEREAS, David's recent election as the President of the Bergen County Police Chief's Association is a testament to his outstanding leadership and accomplishments; and,

WHEREAS, David has been the recipient of numerous awards, commendations, and Letters of Merit throughout his esteemed law enforcement career.

NOW THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Township of Wyckoff hereby expresses sincere gratitude and extends heartfelt congratulations to Chief David V. Murphy for unwavering dedication and invaluable service to the Wyckoff Police Department, Volunteer Fire Department, and the community at large, as we celebrate his Installation as President of the Bergen County Police Chief's Association.

Witnessed by my hand and seal on
this 6th day of February 2024:



Wyckoff Township Committee

Peter J. Melchionne, Mayor

Rudolf E. Boonstra

Roger J. Lane

Thomas J. Madigan

Timothy E. Shanley

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2024

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(All Special Events are Permitted for a Maximum ten-day period)

Please type or print clearly and submit original copy with a detailed event description and any layout schematics:

Christian Health

Applicant/Business Name

301 Sicomac Avenue, Wyckoff NJ 07481

Business Address

Block/Lot

201-848-5852

Douglas A. Struyk, CEO

Business Telephone

Contact/Applicant Name

201-848-5852

dstruyk@ChristianHealth[N].org

Contact Telephone

Contact Email Address

March 22, 2024

March 22, 2024-March 23, 2024 10 am-4 pm

Date of Event

Duration of Event (Days and/or hours)

Applicant Signature

REQUIRED INFORMATION: (Check all that apply)

☒ **Temporary Signage**

Attach detailed drawing/art including dimensions; location(s) of temporary sign(s) and dates of the ten-day period requested. (10 days is the max. number of days for temporary signage). Specific Dates: SEE ATTACHED LETTER & DRAWING

☐ **Special Activities**

Attach detailed description with specific location of special activities at the above address.

☐ **Food and/or Drink**

Any food or beverage vendors will REQUIRE a Wyckoff Board of Health License.

☐ **Special Temporary Props** Attach specific description of items to be utilized.

☐ **Tent**

Attached map detailing the precise location of where the tent is proposed to be located. Tents larger than 900 SF will require a permit. Please contact wyckoffbuildingsinsp@wyckoff-nj.com for more information on permits.

Official Use

Review by Zoning Enforcement Official

Date: 1/29/24 Approved: ☒ Denied: ☐

Review by Police Traffic Safety Officer

Date: 1/30/24 Approved: ☒ Denied: ☐

Permission Obtained from Township Committee

Date: 2/6/24 Approved: ☒ Denied: ☐

Nancy A. Brown, Municipal Clerk



de Snoep Winkel Gift Shop Annual Flower & Gift Sale

Friday and Saturday, March 22 & 23
10 a.m. to 4 p.m.

DeYoung Auditorium, Commons

