

**TOWNSHIP OF WYCKOFF
HISTORIC PRESERVATION COMMISSION
JUNE 13, 2023 MEETING MINUTES**

The June 13, 2023 Historic Preservation Commission meeting was held in the Court Room in Memorial Town Hall. Doug Swenson called the meeting to order at 7:05 p.m.

Ms. Mitchell read the Open Public Meeting Notice: The June 13, 2023 Open Public Meeting of the Wyckoff Historic Preservation Commission is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our annual schedule of meetings. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Township Clerk, The Record, The Ridgewood News, and the North Jersey Herald News – all newspapers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the agenda thereof was similarly posted, filed, and emailed to said newspapers.

Roll Call

Present: Township Committeeman Rudy Boonstra; Commission Members: Doug Swenson, Curtis Bajak, Joseph Cestaro, Steven Zmuda, Beth Van Emburgh, and Maureen Mitchell.
Absent: Patricia Constance, Richard Lynch, and Joseph Haftek.

Old Business

Approval of the May 9, 2023 meeting minutes. Mr. Boonstra made a motion to approve the meeting minutes. Second, Ms. Van Emburgh. Voting in favor: all.

There was a continuation of last month's discussion regarding window replacement at 310 Crescent Avenue. The homeowner proposes to replace the 5 existing eyebrow windows across the front of the home and 2 windows on each side of the home. At the May 9, 2023 meeting, the Commission members made suggestions and requested additional information regarding the replacement windows. At that time, Steven Norman, the homeowner, said he would contact the window company about the suggestions and provide additional information for the June 13, 2023 meeting. Mr. Swenson said the homeowner submitted newly revised information on the window replacement project which has been distributed to the Commission members. He added that the homeowner is trying to comply with the existing structure.

Mr. Bajak said he reviewed the information and the proposed windows do not look like the existing eyebrow/awning windows. Mr. Cestaro said he is still concerned that they are not drawn to scale so we cannot actually see the percentage of glass to the casing which is not helpful. He went on to say that he would like the window company to provide exact dimensions, elevations, and type of materials. Mr. Zmuda agreed saying that no information about the materials was provided. Mr. Swenson asked the Commission members to email a list of their concerns to him. He will compile the information and reach out to the window company and the homeowner.

The next item of business involved a discussion about the next batch of historic homes to incorporate into the Historic Element of the Master Plan. Mr. Swenson previously provided the Commission members with the list of homes identified in the 2000 Historic Sites Survey of historical resources and sites. Mr. Swenson said some of the homes on the list have been

heavily renovated so that they no longer appear to have any historical value. Mr. Boonstra said the list should be whittled down. Mr. Swenson said we will have to send letters to the homeowners and hold a public hearing to let them know that we would like to consider their homes for historic designation. Mr. Cestaro said it would be helpful to have some type of form for each home which includes a photo and space to provide information about the structure. Ms. Mitchell said she would work on creating the forms and photos. Mr. Swenson said once the Commission members review the sites, a decision can be made about which sites to cut from the list. Then we can begin the work of digging up whatever historical information we can find on each home and complete the forms. Once the forms are complete, we will contact the owners of the homes to inform them that we would like to designate their homes for preservation status.

Mr. Boonstra mentioned that the current owners of 358 Crescent Avenue might be looking to construct an addition to the dwelling that used to be a barn, and also construct a garage on the property for the main house. Mr. Cestaro asked if the HPC would have jurisdiction over the construction of the garage on the property since the home is historic. Mr. Swenson said the home is not designated yet so the Commission can only have a friendly say in what work is done on the property.

OPEN TO THE PUBLIC
NO ONE FROM THE PUBLIC COMMENTED
CLOSED TO THE PUBLIC

There being no further business, a motion to adjourn the meeting was made, seconded, and passed unanimously. The meeting concluded at 8:00 pm.

Respectfully submitted,
Maureen Mitchell
Commission Secretary